Foundation.
Your pathway to Macquarie University.

2013
Macquarie University
Foundation Program
The Macquarie edge

- The Times Higher Education Guide ranked Macquarie University as the number 1 Australian University under 50 years old
  2012 Times Higher Education Guide - Top 100 under 50
- The QS Top 50 Under 50 ranked Macquarie University 16th in the world
  2012 QS World University rankings list of top 50 aged under 50
- an education in the top two per cent of universities in the world, giving you an internationally recognised and respected degree
- CEOs around the world rank Macquarie University in the top 5 Australian universities for their graduate recruitment
- our business graduates receive higher than average graduate starting salaries
  2011 Good Universities Guide
- a city campus conveniently located minutes from the Australian Stock Exchange and many international business headquarters
- our programs are professionally accredited, giving you the best possible career choices
- a high level of flexibility with three intakes a year for undergraduate programs. Students can fast track a bachelor degree in two years rather than the standard three
- our Macquarie University Foundation Program is a dedicated pathway into all Macquarie degrees.
  The program runs for 8 or 12 months, depending on high school results

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Important contacts

Admissions enquiries admissions@city.mq.edu.au
Macquarie University mq.edu.au
SIBT sibt.nsw.edu.au
Customs customs.gov.au
Going to University goingtouni.gov.au
CPA Australia cpaaustralia.com.au
Universities Admissions Centre uac.edu.au

Macquarie City Campus
T: +61 2 9964 6533  |  F: +61 2 9964 6588
info@city.mq.edu.au  |  city.mq.edu.au
Level 2, 11 York Street, Sydney, NSW 2000 Australia

Disclaimer

This document has been prepared by the Marketing Unit, Macquarie City Campus. The information in this document is correct as at the date of publication but the University reserves the right to vary or withdraw any general information, any course(s) and/or unit(s), its fees and/or the mode or time of offering its course(s) and unit(s) without notice. Please note that the information in this document may no longer be current at the time you refer to it. Prospective students are advised to check whether there has been any variation or withdrawal affecting any course(s) in which they wish to enrol with the Coursework Studies Section of the University prior to proceeding.

For further information, please visit www.city.mq.edu.au/fees.html
Macquarie City
Campus experience

Conveniently located above Wynyard train station, Macquarie City Campus is minutes from the Australian Stock Exchange, Martin Place and many international business headquarters.

Macquarie City Campus is also a ten minute walk from The Rocks, The Opera House and the Sydney Harbour Bridge.

Quality teaching
Our academics are highly trained professionals in their fields. Lecturers have the most up-to-date industry information as well as the academic credentials to ensure your success at university.

Small campus environment
Small class sizes, with lectures capped at 50 students and tutorials at 25, enables you to develop friendships with fellow students and provides an opportunity to get to know the campus academic and administrative staff.

On-campus library
Our library is course-specific and provides copies of all required texts. You can borrow books, utilise computer facilities, study in allocated quiet areas and seek assistance from librarians.

You can also borrow books from the University’s North Ryde campus and access online resources of the University.

Computer facilities
We have over 100 computers in four laboratories, with an additional 30 in the campus library.

There is also Wi-Fi access. You will be given an email account and access to the high-speed wireless internet on campus.

Academic support
We run numerous free on-campus workshops and drop-in sessions to provide an engaging, healthy and supportive study environment.

Student Representative Group (SRG)
Once a week the Campus Director and Student Services Manager meet with the SRG to discuss campus issues and social activities for new and existing students. Recent activities organised by the SRG include Harmony Day, Diversity Week and fundraisers for charities such as the Cancer Council. All students are welcome to become part of the SRG.


Orientation and enrolment
At orientation you will receive important information on safety and security, given your timetable and a campus tour and receive your student identification card. A team of current students will assist you during orientation.

This gives you a great opportunity to ask questions about Macquarie City Campus or living in Sydney.

Flexible start dates
We offer a high level of flexibility with three intakes a year for undergraduate programs.

Core units are offered every session together with a select range of elective units.

With three study periods every year, there is the potential for you to fast track a bachelor degree in two years rather than the standard three. International students are expected to enrol in a full-time load each session.

Note: 2013/14 are provisional dates and are subject to change.

Fees

<table>
<thead>
<tr>
<th>Program</th>
<th>CRICOS CODE</th>
<th>Sessions</th>
<th>2013 estimated per subject (AUD)</th>
<th>2013 estimated Annual fee (AUD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard track</td>
<td>070707D</td>
<td>1</td>
<td>$3,294.41</td>
<td>$26,999</td>
</tr>
<tr>
<td>Fast track</td>
<td>070706G</td>
<td>2</td>
<td>$6,767.47</td>
<td>$22,999</td>
</tr>
</tbody>
</table>

Note: Tuition fees will increase in 2014.

Important dates

<table>
<thead>
<tr>
<th>Academic year</th>
<th>Session 1</th>
<th>Session 2</th>
<th>Session 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013/2014</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Compulsory orientation and enrolment</td>
<td>19 – 24 February</td>
<td>18 – 22 June</td>
<td>15 – 19 October</td>
</tr>
<tr>
<td>Classes commence</td>
<td>27 February</td>
<td>25 June</td>
<td>22 October</td>
</tr>
<tr>
<td>Last day of classes</td>
<td>29 May</td>
<td>25 September</td>
<td>30 January 2013</td>
</tr>
<tr>
<td>Exams commence</td>
<td>Week 13 and 14</td>
<td>Week 13 and 14</td>
<td>Week 13 and 14</td>
</tr>
<tr>
<td>Results issued</td>
<td>15 June</td>
<td>12 October</td>
<td>15 February</td>
</tr>
</tbody>
</table>

FEE-HELP government loan scheme
FEE-HELP is a loan to assist eligible fee paying students pay their tuition fees. Australian citizens are eligible for FEE-HELP assistance and can pay their tuition fee in one of three ways:

- Full up-front payment
- Partial up-front payment and a FEE-HELP loan for the remainder
- Obtain a FEE-HELP loan for the full amount.

Permanent humanitarian visa holders must reside in Australia for the duration of the course (unless otherwise required by the course to access FEE-HELP assistance). Students repay their loans through the Australian taxation system once their minimum income is AU$47,195*.

If you are eligible for FEE-HELP you will receive a ‘Request for FEE-HELP assistance’ form and a FEE-HELP information booklet with your package offer. To be guaranteed a place you will need to complete and return this form to Macquarie City Campus prior to orientation.

FEE-HELP government loan scheme
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If you are eligible for FEE-HELP you will receive a ‘Request for FEE-HELP assistance’ form and a FEE-HELP information booklet with your package offer. To be guaranteed a place you will need to complete and return this form to Macquarie City Campus prior to orientation.

*Current amount to income year 2013/14

Chris Dean

“The small class sizes are a big plus, but also you meet some great people and the uni is so easy to get to. Getting around campus only requires a lift ride up and down so no walking long distances to get from class to class.”
Foundation program

Macquarie City Campus and Macquarie University have collaborated to create the Macquarie University Foundation Program (MQFP). While completing your foundation program you will study at Macquarie City Campus, and depending on the undergraduate program you wish to study, you can continue your Bachelor degree at the North Ryde or City Campus. Once you commence your undergraduate studies you can access the vast array of services and facilities at Macquarie University, North Ryde including the library, counselling and health services, gymnasium, student clubs and societies.

After successfully completing your foundation program, you will be offered a university place at either the North Ryde or City Campus.

Course content

While studying the MQFP you will be exposed to a high level of learning and learn through a range of methods including lectures and tutorials, presentations, group work and assignments. The time you spend having face-to-face teaching varies, but a typical class timetable is 26–29 hours each week. We recommend you spend approximately 10 to 20 hours a week outside formal classes on self-studies.

Support services

At Macquarie City Campus we have thought of everything to make your time here enjoyable and successful.

We have designed the foundation program to ensure you get support to keep your studies on track. You have the flexibility of commencing in February, June or October, and you will benefit from our small class sizes, additional course material and academic support. We have a dedicated team of staff who are highly skilled in answering queries and can help organise your studies, select the right university course, and manage issues you may encounter.

When you study the foundation program you can choose from over 50 Macquarie University undergraduate courses.

Duration

The Foundation Program is two sessions (8 months) or three sessions (12 months), depending on your most recent high school results.

Assessment methods

Assessment encourages learning and indicates your level of achievement against set criteria, standards and learning objectives. Grades are awarded and are achieved by completing various assessments and tasks. Assessment methods vary depending on the course and units selected. We use a combination of assessment techniques, including individual and group assignments, essays, oral presentations, tutorial participation and formal examinations.

ENGLISH SUPPORT

If applicable, you will be able to undertake the academic English program. The Fast Track (8 month) program consists of 208 contact hours of English language support, combined with a minimum of 100 hours of regular, supervised and self-directed study. In addition, you will have a minimum of five contact hours per week for each unit which consists of lectures, seminars, tutorials and supervised study.

The Standard Track (12 month) program consists of 401 contact hours of English language support and an additional 130 hours of tertiary preparation. Both programs encompass the ‘western’ learning and teaching environment which provides you with the skills and capabilities suitable for entry to Macquarie University.

A greater focus is placed on the development of academic English and communication skills required for further study at tertiary level, including writing, research and seminar presentation and participation skills.
Foundation structure

In the Foundation Program you undertake a combination of compulsory and elective units. In the Standard Track program you complete 17 units, 9 of which are compulsory, while in the Fast-Track program, 6 of the 14 units are compulsory.

Compulsory units consist of a mixture of computing skills, tertiary preparation and English (if applicable).

In both programs you must also complete 8 elective units across four different learning areas. Available electives include Economics, Accounting, Society and Culture, Chemistry, Biology, Law, Information Technology and Mathematics. You are encouraged to take electives related to your intended degree.

It is strongly recommended that one of the learning areas be Mathematics as most university degrees require some level of mathematical skill.

Entry into a Macquarie degree

When you successfully complete your Macquarie University Foundation Program (MQFP) to the required level you can articulate into a bachelor degree at the North Ryde campus or the city campus.

We assess your academic progress throughout each session and in final exams. We regularly monitor your achievements and lecturers provide feedback on your progress. Assessment is a mixture of group and individual assignments and exams.

The following is a guide to the marks and prior knowledge required for entry into a Macquarie degree. The marks are examples only. For further details on entry marks and requirements email admissions@city.mq.edu.au.

<table>
<thead>
<tr>
<th>Undergraduate degree</th>
<th>Prior knowledge - required unless otherwise stated</th>
<th>ATAR 2012 cut-offs</th>
<th>Foundation overall average percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>B Actuarial Studies</td>
<td>Advanced Mathematics</td>
<td>94.45</td>
<td>75%</td>
</tr>
<tr>
<td>B Applied Finance</td>
<td>Mathematics</td>
<td>85.00</td>
<td>73%</td>
</tr>
<tr>
<td>B Business Administration</td>
<td>Mathematics</td>
<td>85.50</td>
<td>73%</td>
</tr>
<tr>
<td>B Commerce – Professional Accounting</td>
<td>Mathematics</td>
<td>83.50</td>
<td>72%</td>
</tr>
<tr>
<td>B Arts</td>
<td></td>
<td>75.00</td>
<td>67%</td>
</tr>
<tr>
<td>B Arts - Psychology</td>
<td>Mathematics (recommended)</td>
<td>84.00</td>
<td>73%</td>
</tr>
<tr>
<td>B Chiropractic Science</td>
<td>Chemistry, Biology, Mathematics (recommended)</td>
<td>81.00</td>
<td>70%</td>
</tr>
<tr>
<td>B Commerce</td>
<td>Mathematics</td>
<td>83.5</td>
<td>72%</td>
</tr>
</tbody>
</table>

"The teachers are really approachable and willing to help whenever there is something that you’re not sure on or need extra help or advice with." - Sarah Tolhurst
Academic entry requirements

For entry into the MQFP, you are required to successfully complete the equivalent of Australian Year 11. The following is a guide to the minimum entry requirements for different countries. If the country where you completed your schooling doesn’t appear listed below, email admissions@city.mq.edu.au about what qualification you require for entry.

### Academic entry requirements

#### English language entry requirements

IELTS (Academic English only)

- Minimum 5.5 overall with 5.0 in each section

TOEFL (Paper test)

- Minimum 525 overall

TOEFL (internet test)

- Minimum 100 overall

Pearson Test of English (PTE) Academic

- Minimum 46 overall

You are required to provide evidence of English language proficiency prior to enrolment. foundationstudies.mq.edu.au/application.html

#### Academic entry requirements

<table>
<thead>
<tr>
<th>Country</th>
<th>Standard Track</th>
<th>Fast Track</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australia</td>
<td>Year 11 overall average of 50% or Year 12 - ATAR 40+ or below</td>
<td>Year 11 - Overall average of 75% or Year 12 - ATAR 50+ or above</td>
</tr>
<tr>
<td>Bangladesh</td>
<td>HSC with a GPA of 2</td>
<td>Completion of HSC with a GPA of 3 or above</td>
</tr>
<tr>
<td>China</td>
<td>Completion of SAM with an overall average of 60 – 74% or SAM with an overall average up to 69%</td>
<td>Completion of SAM with an overall average of 75% or above or SAM with an overall average of 70% or above</td>
</tr>
<tr>
<td>Hong Kong</td>
<td>Successful completion of MODE with a cut-off of 7</td>
<td>Assessment will be based on the best 5 subjects from Categorie A and C</td>
</tr>
<tr>
<td>India</td>
<td>All India Senior School Certificate (State) overall average of 55% of Indian School Certificate (ISC) overall average of 50% or State Board Senior Secondary Examination overall average of 65%</td>
<td>All India Senior School Certificate (State) overall average of 60% or Indian School Certificate (ISC) overall average of 60% or State Board Senior Secondary Examination overall average of 65%</td>
</tr>
<tr>
<td>Indonesia</td>
<td>Successful completion of SPM with an overall average of 65% or Successful completion of SPM with an overall average of 60–64%</td>
<td>Successful completion of SPM with an overall average of 65% or above</td>
</tr>
<tr>
<td>Jordan</td>
<td>Taught in an overall average of 50 – 59%</td>
<td>Taught in an overall average of 60% or above</td>
</tr>
<tr>
<td>Korea</td>
<td>Successful completion of Senior Secondary Year 11</td>
<td>Completion of Senior Secondary Year 11 with 8 (0 or 4) grade average or completion of Senior Secondary Year 12 (High School Diploma)</td>
</tr>
<tr>
<td>Kuwait</td>
<td>Successful completion of General Secondary School Certificate with an average of 50 – 59%</td>
<td>Successful completion of General Secondary School Certificate with an average of 60% or above</td>
</tr>
<tr>
<td>Malaysia</td>
<td>Successful completion of Form 5 (SPM) or completion of SPM with an overall average of 60%</td>
<td>Successful completion of SPM or completion of SPM with an overall average of 70%</td>
</tr>
<tr>
<td>Qatar</td>
<td>General Secondary Education Certificate (Al-Thamayyes Al-Ahmadi) with an overall average of 50 – 59%</td>
<td>General Secondary Education Certificate (Al-Thamayyes Al-Ahmadi) with an overall average of above 60%</td>
</tr>
<tr>
<td>Russia</td>
<td>Certificate of Secondary Education GPA with an average of 1</td>
<td>Certificate of Secondary Education - with GPA average of 15 above</td>
</tr>
<tr>
<td>Saudi Arabia</td>
<td>General Secondary Education Certificate with an overall average of 50 – 59%</td>
<td>General Secondary Education Certificate with an average of 60% or above</td>
</tr>
<tr>
<td>Thailand</td>
<td>Matriculation with a GPA of 5</td>
<td>Matriculation with a GPA of 12</td>
</tr>
<tr>
<td>United Arab Emirates</td>
<td>General Secondary Education Certificate with an average of 50 – 59%</td>
<td>General Secondary Education Certificate with an average of 60% or above</td>
</tr>
<tr>
<td>United Kingdom</td>
<td>GCSE levels 4–5 passes</td>
<td>GCSE levels – 2 passes</td>
</tr>
<tr>
<td>United States of America</td>
<td>Successful completion of grade 11</td>
<td>Successful completion of High School Diploma with 4.0 GPA or 2.5 or better</td>
</tr>
<tr>
<td>Vietnam</td>
<td>Successful completion of Year 11 with a grade average of 6.0</td>
<td>Successful completion of Year 11 with a grade average of 7.0</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>Aggregate mark of 19</td>
<td>Aggregate mark of 20</td>
</tr>
</tbody>
</table>

#### Degree preferences

- **Standard track**
  - Year ______
  - Degree: ______
  - Completed: ______
  - Qualification/award: ______

- **Fast track**
  - Year ______
  - Degree: ______
  - Completed: ______
  - Qualification/award: ______

### Degree name

- **CRICOS Code**: ______
  - **City**: ______
  - **Provinces**: ______
  - **Locations**: ______

In some cases, applicants may be required to supply a personal statement to support their application, outlining why you wish to study the Macquarie University Foundation Program and a current CV.

You should address what you hope to achieve from the program, and include details of any extenuating circumstances that may have affected your HSC results. Your statement should be at least 250 words.

### English language proficiency

Macquarie University has minimum English proficiency requirements. Please attach documentary evidence if required.

#### Application checklist

- Attach certified copies or original evidence of English language proficiency
- Attach certified copies or original evidence of all academic qualifications, including transcripts and graduation certificates
- Attach any other additional documents if necessary
- Supporting statement and CV (local students only)

#### Privacy and Right to Information

Macquarie University is subject to the Privacy and Personal Information Protection Act (PPIPA), 1998 (NSW). For more information on Macquarie University’s Privacy Management Plan and Code of Practice, please refer to www.international.mq.edu.au/privacy.

#### Declaration

By signing this application form, I declare that:

- I wish to be considered for enrolment as an international student in a course at Macquarie University and declare that the information submitted is correct and complete. I understand the University may obtain official records from any school, university or tertiary institution previously attended by me, for the purpose of verification of my supporting documents. All documents submitted to the University are the property of the University and will not be returned. I understand that the University reserves the right to use any device made on the basis of my income or exemptive information if fraudulent documentation is recognized. I recognize that it is an offence to submit fraudulent documentation in support of an application and the University reserves the right to withdraw any offer of admission to the University. Where fraudulent documents are detected, I understand my application will be rejected. If an offer has been made, it will be withdrawn. If a visa has also been issued, the Department of Immigration and Citizenship (DIAC) will be notified. All matters concerning fraudulent documentation will be reported to the relevant Government and education agencies (such as SBS/PD, Department of Immigration and Citizenship (DIAC) and Independent Committee Against Corruption (ICAC). I authorize the University to release any personal information held about me to any other educational institution or authority to verify my student conduct, academic record or supporting documentation for the purpose of determining my eligibility for admission to the University. If I was also a student at Macquarie University, I understand that Macquarie University is able to make appropriate arrangements to fund my studies (however and whether) and understand MQC’s tuition fee refund policy and conditions set out at www.city.mq.edu.au/fees.html.

I agree to comply with Macquarie University’s rules of admission and enrolment. I agree to tell the University immediately if there is any change to the information I have given in this application.

### Applicant’s signature

(please sign the same signature as in your passport)

#### Parents/guardian’s signature

(please sign the same signature as in your passport)

#### Declaration

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  - I wish to be considered for enrolment as an international student in a course at Macquarie University and declare that the information submitted is correct and complete. I understand the University may obtain official records from any school, university or tertiary institution previously attended by me, for the purpose of verification of my supporting documents. All documents submitted to the University are the property of the University and will not be returned. I understand that the University reserves the right to use any device made on the basis of my income or exemptive information if fraudulent documentation is recognized. I recognize that it is an offence to submit fraudulent documentation in support of an application and the University reserves the right to withdraw any offer of admission to the University. Where fraudulent documents are detected, I understand my application will be rejected. If an offer has been made, it will be withdrawn. If a visa has also been issued, the Department of Immigration and Citizenship (DIAC) will be notified. All matters concerning fraudulent documentation will be reported to the relevant Government and education agencies (such as SBS/PD, Department of Immigration and Citizenship (DIAC) and Independent Committee Against Corruption (ICAC). I authorize the University to release any personal information held about me to any other educational institution or authority to verify my student conduct, academic record or supporting documentation for the purpose of determining my eligibility for admission to the University. If I was also a student at Macquarie University, I understand that Macquarie University is able to make appropriate arrangements to fund my studies (however and whether) and understand MQC’s tuition fee refund policy and conditions set out at www.city.mq.edu.au/fees.html.

I agree to comply with Macquarie University’s rules of admission and enrolment. I agree to tell the University immediately if there is any change to the information I have given in this application. If you are under 18 years of age, your parent or guardian must also sign this application form.

#### Postal address for applications

Macquarie City Campus: Level 2, 11 York Street, Sydney, NSW 2000 Australia

T: +61 2 9964 6533  | F: +61 2 9964 6588 | E: info@city.mq.edu.au

Macquarie City Campus: Level 2, 11 York Street, Sydney, NSW 2000 Australia

T: +61 2 9964 6533  | F: +61 2 9964 6588 | E: info@city.mq.edu.au

Through your agent representative:

Agent details (including email address):