



## POSITION DESCRIPTION

- 1.0 **POSITION LEVEL:** Lecturer, Level B
- 2.0 **POSITION TITLE:** Lecturer, Social Work Field Education
- 3.0 **REPORTS TO:** Head, School of Human Services and Social Work
- 4.0 **SECTION:** School of Human Services and Social Work
- 5.0 **ELEMENT:** Griffith Health
- 6.0 **SUPERVISORY RESPONSIBILITIES:** Nil
- 7.0 **POSITION OBJECTIVE:**

The School of Human Services and Social Work is seeking to appoint a convenor for field education courses within the Masters of Social Work (qualifying) program that is offered in distance mode via Open Universities Australia. While the position has a teaching focus, the Lecturer will also be required to undertake research and community service for the School. The position will contribute to the administration and promotion of the School and its programs.

8.0 **KEY ACCOUNTABILITIES:**

- 8.1 Develop, convene, teach and evaluate field placement courses for social work students in the Masters of Social Work (qualifying) program offered in distance mode.
- 8.2 Conduct research including submission of grant proposals and publication of scholarly work.
- 8.3 Contribute to School and University administration through participation on committees and marketing of School Programs.
- 8.4 Participate in professional associations and community activities of relevance to the School.
- 8.5 Participate in community engagement activities with industry partners and field supervisors.
- 8.6 Work collaboratively with academic and administrative staff in the School and the university.
- 8.7 Support compliance with relevant legislation and University policies and procedures, including equity and health & safety and exhibit good practice in relation to same.
- 8.8 Maintain fair, ethical and professional work practices in accordance with the University Code of Conduct.

9.0 **POSITION CONTEXT:**

The School of Human Services and Social Work is located within Griffith Health, one of the largest academic Health groups in the Australian University sector, which provides substantial opportunities for multidisciplinary research, teaching and community engagement. Griffith University is one of Australia's fastest-growing universities, with commitments to excellence in teaching and research. The School has developed a strong research agenda and the successful applicant would be expected to also contribute to the School's research program and outputs.

10.0 **DELEGATIONS:** Nil

11.0 **SELECTION CRITERIA:**

- 11.1 Social work qualifications and eligibility for membership of the AASW. Qualifications at Masters level or above, or equivalent standing, are required. Qualifications will be considered relative to teaching and research experience and professional achievements.
- 11.2 Demonstrated capacity for teaching and curriculum development at the tertiary education level, particularly in relation to field education, organising and/or supervising social work field placements.
- 11.3 Sound knowledge of contemporary debates in social work and human services education.
- 11.4 Demonstrated commitment to social work education, research and scholarship in the human services.
- 11.5 Experience in a relevant human services field and strong links to the social work profession.
- 11.6 Effective communication and interpersonal skills and demonstrated ability to work in a collegial manner with staff, students and industry partners.
- 11.7 Demonstrated high level of written and oral communication skills in English.

12.0 **DATE EFFECTIVE:** April 2011

13.0 **APPROVED BY:** Head, School of Human Services and Social Work

14.0 **APPLICATION PROCESS:**

Please ensure your application includes the following:

- **Statement addressing each of the selection criteria**
- Brief covering letter outlining your suitability for the role
- Current curriculum vitae/resume which should include:
  - full name, address, telephone number and email address;
  - name and email contact of three referees;
  - details of education, professional training and qualifications;
  - employment history, including present position and details of relevant professional, consulting or industry experience;
  - research interests and list of publications;
  - research grants awarded and any other relevant information, such as offices held in professional bodies, community services etc.

***Please note that applications close at 4.30 pm on the closing date.***