



## Application and Registration Guidance Notes for Canterbury Christ Church University MPhil/PhD Scholarship 2012

Applicants may consult with the relevant academic department or faculty to help determine a viable research project and may get help from a prospective supervisor to develop the Proposal.

### Guidelines for the MPhil/PhD and Masters by Research proposal

When writing your proposal you should:

- Enter text under the numbered headings and within the boxes
- Answer the questions precisely
- Not exceed the word limit for each section
- Demonstrate evidence of precision and scholarship and a feasible project
- In the literature section, do not write a literature review, but provide the information required, which will be based on your knowledge of areas and references which you will consider in your research.

The Proposal should be a coherent and realistic statement of intent which shows clearly how the different elements of your proposed research will fit together. There should be a definite coherence governing the relationships between your research question(s) and the rest of your strategy. It is fully appreciated that the research project may develop in ways you may not be able to precisely define at this stage. It is therefore hoped that you can express your planning as negotiable intentions and contingencies where this is the case. You should avoid general statements which could apply to any research proposal in your area.

Name: <span style="color: red;">[insert your name here]</span>	Number of words
Heading	
[1] Topic State the topic of your research	30
[2] Location Describe where the research will be carried out	40
[3] Research questions List no more than four research questions	40
[4] Importance Explain (a) why the research is important, (b) how it relates to existing discussions, and (c) what makes it sufficiently broad, deep and original for MPhil/PhD work	200
[5] Literature Identify at least three broad areas of literature which you intend to consult. <u>For each area</u> (a) explain how it relates to your research questions, and (b) provide no more than three key references. Here you must show that you are looking further afield than the core literature connected with your topic.	300
[6] Methodology Describe (a) the research approach which you intend to employ, (b) how this will be translated into data collection or source consultation, and (c) how it is an appropriate	300

means for addressing the research questions.	
<p>[7] Arrangements and access</p> <p>Describe what arrangements will be made for data collection or source consultation, with special reference to access, and relations with participants or other bodies</p>	120
<p>[8] Special supervisory requirements</p> <p>If you intend to be away from Canterbury for more than one month for the purpose of data collection, source consultation or other activities related to your research, state (a) the duration and occasions of this absence, (b) how contact will be maintained with your supervisors and (c) how you will be able to access the necessary library resources.</p>	230
<p>[9] Timed objectives</p> <p>State what you hope to have achieved by the end of each year of your proposed study.</p> <p>Year 1</p> <p>Year 2</p> <p>Year 3</p>	180
<p>[10] Funding</p> <p>Canterbury Christ Church University Scholarship</p>	20
<p>[11] Ethics, Police and Occupational Health Clearance</p> <p>Will your research involve human participants as your research subjects? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please respond to the following questions</p> <ul style="list-style-type: none"> <li>• Will the study involve participants who are particularly vulnerable or unable to give informed consent (e.g. children, people with learning disabilities)? Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Will it be necessary for participants to take part in the study without their knowledge and consent at the time (e.g. covert observation of people in non-public places)? Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Will the study involve discussion of sensitive topics (e.g. sexual activity, drug use)? Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Will the study involve invasive or intrusive procedures such as blood taking from participants or the administration of drugs, placebos or other substances (e.g.</li> </ul>	40

<p>food substances, vitamins)? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <ul style="list-style-type: none"> <li>• Is physiological stress, pain, or more than mild discomfort likely to result from the study? Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Could the study induce psychological stress or anxiety or cause harm or negative consequences beyond the risks encountered in normal life? Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Will the study involve recruitment of participants (including staff) through a Local Authority Department of Social Services or through the NHS? Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Have you received Criminal Records Bureau and Vetting &amp; Barring Scheme clearance? Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Have you had a recent occupational health screening [students proposing to carry out research in NHS or Social Care environments <u>only</u>] Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable <input type="checkbox"/></li> </ul> <p>If 'yes' to any category a-g, or 'no' to category h &amp; i, what steps are being taken to address these issues?</p>	
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