

Application Form for Research Degree Programmes

Graduate School

Dear Applicant

Thank you for your interest in applying for one of the scholarships available at UWE.

The Graduate School has a team approach to research degree supervision with each student being assigned a Director of Studies, who is the primary contact for the student, and a second supervisor. Additional supervisors may also be appointed to bring particular experience and expertise to the team.

The studentship consists of an annual stipend of £13,592 paid in monthly instalments. In addition, tuition fees will be covered for 3 years and the writing-up fee will be covered in the 4th year. These studentship payments are on the condition that satisfactory progress is being made throughout the research degree.

English Language qualification

Please note that ALL STUDENTS are expected to have a recognised English language qualification. The minimum entry requirement for UK students is to have GCSE English at grade C or above. The minimum score for IELTS is 6.5 and 600 for TOEFL (a full list of acceptable English language qualifications is available at our website at <http://www1.uwe.ac.uk/comingtouwe/internationalstudents/internationalstudyatuwe/englishlanguage requirements.aspx>)

Please enclose a copy of your qualification certificates /transcripts with your application.

Visa requirements

Please see the following link for UWE information on visa requirements to study in the UK.
<http://www1.uwe.ac.uk/comingtouwe/internationalstudents/internationalstudyatuwe/visasandcomingtotheuk.aspx>

Skills Development

Each PhD student is required to achieve a minimum of 60 credits in **taught modules** during their research study. A training needs analysis will take place at the beginning of the study period to determine what training will be needed.

Application guidance (please see the Application Guidance Notes available on www.uwe.ac.uk/graduateschool for detailed guidance, please note that when applying for a scholarship, depending on which project you are applying for you need to answer Q8 as follows:

- Q8 – if you are applying for scholarship in **Arts, Creative Industries and Education; Business and Law or Environment and Technology** (Reference No. **GS1 – GS3**) it is essential that you describe the research you wish to undertake in as much detail as possible **within the word limit specified**. Potential supervisors use this to assess the merit of the application but also the ability of the applicant to communicate information succinctly. An interview is offered only if the proposed research is deemed feasible and a suitable supervision team is available to provide effective support.
- Q8 - If you are applying for a scholarship in **Health and Life Sciences** Reference No. **GS4-20** please use this space to outline the methods that you would use to approach the proposed research and how your existing skills map to the project. This is an opportunity for you to highlight your previous research experience, project management skills and other relevant competencies.

The application deadline is **13th May 2012**, if you have not heard from us by 1st June 2012 then unfortunately you have not been successful on this occasion.

We look forward to hearing from you soon. If you need any further information please do not hesitate to contact the Graduate School Office.

Kind Regards
Graduate School Admin Team
Graduateschool@uwe.ac.uk



University of the
West of England

Application Form for Research Degree Programmes

Graduate School

Application Instructions

- Before completing this application form please ensure you read the guidance notes carefully. If the form has been completed incorrectly it may result in your application being rejected.

1 Application Details

Please select the relevant award of your application for postgraduate research

MPhil

PhD

DPhil

Professional Doctorate
Please specify

Proposed mode of study

Full-time

Part-time

Proposed date of admission (month/year)

October January April Year : 2012

2 Personal Details

Gender

Male

Female

Title

Mr

Miss

Mrs

Ms

Dr

Other (please specify)

Surname/Family Name

First/Given Names

Previous Name (if applicable)

Date of Birth (dd/mm/yyyy)

Correspondence Address

Home address (if different from correspondence address)

Postcode

Postcode

Country

Country

E-mail Address

Home Telephone No.

Mobile Telephone No.

Work Telephone No.

Fax No.

Nationality

Country of Birth

Country of domicile/permanent residence

Date of first entry to the UK/EU if relevant (dd/mm/yyyy)

Since (dd/mm/yyyy)

Date on which you were granted permanent residence in the EU/UK (dd/mm/yyyy)

3 Academic History

Please list your qualifications at University level starting with your **highest qualification**

Please enclose certified copies of your degree certificate / academic transcripts with your application.

University/Institution Name		Dates of Attendance (month/year)	
		From	To
Title of degree/qualification (e.g. MA, BSc)			
Main subjects			
Dissertation title (if any)			
Date (or expected date) of Award (month/year)		Class/Division/Grade/GPA (or expected)	
University/Institution Name		Dates of Attendance (month/year)	
		From	To
Title of degree/qualification (e.g. MA, BSc)			
Main subjects			
Dissertation title (if any)			
Date (or expected date) of Award (month/year)		Class/Division/Grade/GPA (or expected)	
University/Institution Name		Dates of Attendance (month/year)	
		From	To
Title of degree/qualification (e.g. MA, BSc)			
Main subjects			
Dissertation title (if any)			
Date (or expected date) of Award (month/year)		Class/Division/Grade/GPA (or expected)	

Please continue on a separate sheet if necessary

4 Computing Skills

Please give details about any relevant computer based training/skills (e.g. European Computer Driving License)

5 Employment History

Please list your current or recent working experience starting with your **most recent position**

Name and Address of organisation

Dates of Employment (*month/year*)

From

To

Contract Type

Full-time

Part-time

Job Title/Position held

Duties/Responsibilities

Name and Address of organisation

Dates of Employment (*month/year*)

From

To

Contract Type

Full-time

Part-time

Job Title/Position held

Duties/Responsibilities

Please continue on a separate sheet if necessary

6 Language Qualification(s)

Please note that **ALL STUDENTS** are expected to have a recognised English language qualification. The minimum entry requirement for UK students is to have GCSE English at grade C or above. The minimum score for IELTS is 6.5 and 600 for TOEFL (a full list of acceptable English language qualifications is available at our website at <http://www1.uwe.ac.uk/comingtouwe/internationalstudents/internationalstudyatuwe/englishlanguage requirements.aspx>)

Please indicate which qualification(s) you have, the score/grade, and the date obtained below:

Qualification (e.g. 'IELTS')	Score/Grade	Date obtained

Please enclose a copy of your qualification certificates /transcripts with your application

Do you have a proficiency in any other language?

Yes

No

If 'Yes' please give details below including the language name and level of fluency (*e.g. beginner, intermediate, fluent*)

7 Project

Please specify the reference number and project title below for the scholarship you wish to apply for (each project/subject area was allocated a reference number e.g GS1, please see www.uwe.ac.uk/graduateschool for details)

Reference Number:

Project Title:

8 Outline of Proposed Research Project

Please provide a description (between 500 and 1000 words) of your proposed research giving bibliographic references on your topic. If you are applying for a scholarship, please indicate here how you would approach the project outlined in the advertisement.

- Please refer to the Guidance Notes provided available on www.uwe.ac.uk/graduateschool when completing this section.
- **PLEASE ENSURE YOU KEEP TO WITHIN THE WORD LIMIT SPECIFIED.** This requirement is in place to assess your ability to communicate research-specific information succinctly.
- The box below will allow you to use standard MS Word formatting when entering text (and is expandable).

Please note that your application **will not be considered without an appropriate proposal.**

Please select if separate sheet is attached

9 Personal Statement

Please use this section to describe the reasons for your choice of research project and why this is important to you. Please also explain the reasons for your choice of University, why you think you are a suitable candidate for your chosen programme of study and how your choice of research project fits with your future career plans and contributes to general area of study.

Please select if separate sheet is attached

10 Research Training and Experience

Please give us details about your research experience and training in research methods in the space below.

To help us plan your programme we need to know whether you have had training in the specific research methods that you anticipate using during your research e.g. qualitative or statistical techniques. Please indicate any areas in which you feel you need to undertake training to contribute towards the minimum credit requirement (please refer to the Guidance Notes for a more detailed explanation). Details of any research papers, written reports or publications would be helpful. Please also let us know if any facilities you require for your research are already available (e.g. through your job, or contacts you could use for gaining access etc).

Please select if separate sheet is attached

11 Collaborative Organisations

Will your research involve any other organisation? Yes No

If 'Yes' please provide details below

12 References

Please provide the names and addresses of two referees. You must submit 2 references, one of which should be an academic referee from the institution that conferred your highest degree. *Please see the Guidance Notes for information on sending in references.*

We would prefer if your referees submit their references directly to us using the Reference Header Sheets available on www.uwe.ac.uk/graduateschool or on headed paper from their respective institution.

Please make sure you complete Section A of the Header Sheets yourself.

Referee 1	Referee 2
Referee Name	Referee Name
Job/Position	Job/Position
Correspondence Address	Correspondence Address
Postcode	Postcode
Country	Country
Telephone No.	Telephone No.
Email Address	Email Address

13 Declaration

Please provide your signature below to confirm that the information given on this form is true, complete and accurate.

If the University of the West of England has reason to believe that I or any other person have given false information or have omitted any information requested in the instruction or application form or made any misrepresentation, the University will take whatever steps considered necessary to establish the authenticity of my application. I accept that if I do not fully comply with these requirements, the University reserves the right to cancel my registration and I shall have no claim against the University.

Signed

Date

14 Checklist

Please indicate whether you have...

- Completed all relevant sections of this form or specified "Non Applicable" or "NA" where appropriate.
- Enclosed certified copies of your degree certificate / academic transcripts (Section 3)
- Enclosed English Language certificates (Section 6)
- Completed a Research Proposal in Section 8/attached separate sheet(s)
- Completed the Equal Opportunities Monitoring (available on www.uwe.ac.uk/graduateschool)
- Signed this form in Section 13

Have you enclosed your completed references with your application?

Yes, my references are enclosed

No, my referee will send my reference directly to you.

PLEASE NOTE, if you have not submitted all relevant documents in the above checklist your application will not be considered.

Please return your form using the following postal or address:

UWE Graduate School
 Research, Business and Innovation
 University of the West of England
 Wallscourt House, The Avenue
 Bristol Business Park
 Frenchay, Bristol
 BS16 1EJ