

Name: _____

Position: _____

Employment Application Stony Brook University

(All Faculty Positions)



If you need a disability-related accommodation, please call Human Resource Services Recruiting & Employment Services Unit at (631) 632-1757 or Stony Brook University Hospital Human Resources at (631) 444-4700.



Faculty Employment Application

Stony Brook University

Instructions: Use this Employment Application for Faculty positions at Stony Brook University, Stony Brook University Hospital and the Long Island State Veteran's Home. Submit this application to the Search Committee Chair or department as directed in the employment advertisement.

Position	Posting Reference Number	Department	
Applicant Information			
Last Name		First Name, Middle Initial	
Street Address		City	
State	Zip/Postal Code	Home Telephone Number () ()	Alternate Telephone Number () ()
Salary Requirements \$	Type of Employment Desired <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Per Diem		E-mail Address
Are you CURRENTLY, or have you ever been, employed at Stony Brook University or any other public employer in the State /City of New York? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, list agency and dates. Retired? <input type="checkbox"/> YES <input type="checkbox"/> NO			
As a result of prior employment with a public employer in the State/City of New York, are you receiving a pension from a New York State Retirement system? NOTE: NYS Law imposes strict limitations on those retired or intending to retire and draw a pension from a NYS public employment system. <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, list agency and dates.			
Have you ever been employed by The Research Foundation of SUNY or the Faculty Student Association (FSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, location and dates.			
Are you a US Citizen or national of the United States or a lawful Permanent Resident? <input type="checkbox"/> YES <input type="checkbox"/> NO If no, state your Non-Immigrant Status.			
Have you ever served in any branch of the United States Armed Forces? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, type of discharge.			
For the purposes of reviewing your application, identify if you have any relatives / members of your household employed within the University/Research Foundations/FSA. <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please identify employee and department:			
Have you ever been convicted of a felony or misdemeanor? Please be sure to include Motor Vehicle Traffic misdemeanors. <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, provide date, charge, and disposition.			
Professional Licenses			
If the position for which you are applying requires a license, including New York State Driver's License, certification or other authorization to practice a trade or profession, complete the following section:			
Type/Class	License Number	Expiration Date	Issuing Authority
_____	_____	_____	_____
Acknowledgment & Authorization			
I hereby affirm that this application, resume/curriculum vitae, cover letter, and any and all documents submitted by me in connection with my application for employment contain no willful misrepresentations and that the information given by me is true and complete. I understand that any false statements or misleading omissions made by me in connection with my application, or in responding to any requests for information, can be sufficient grounds for my rejection as a candidate for employment or for my immediate termination, voiding the appointment from the start date, and/or referral for criminal prosecution. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying documents if any) to provide any relevant information that may be needed to arrive at an employment decision.			
I agree, if employed, to abide by all rules, policies and regulations of Stony Brook University. I certify that the information that I have provided is complete and accurate.			
May we contact your current employer at this time? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, when may we contact your employer?			
Applicant's Signature		Date	
_____		_____	
Authorization to Conduct Background Verification and General Release			
In connection with my application for employment at Stony Brook University, Stony Brook University Hospital or the Long Island State Veteran's Home hereafter "employer", I hereby authorize the employer to conduct a background investigation pursuant to the Fair Credit Reporting Act which may include, but not limited to, a Social Security Number verification and Criminal Conviction verification. I also authorize the "employer" to conduct an Office of Inspector General (OIG) search to ascertain my current status with the OIG List of Sanctioned Individuals, and to conduct a General Services Administration (GSA) search of their List of Parties Excluded to ascertain my current status in the GSA.			
I am aware that I have the right under the Fair Credit Reporting Act to request from the vendor performing the background check, the nature and scope of any report they have prepared in conjunction with the verifications conducted related to my application of employment. I authorize and request all courts and law enforcement agencies to release such information without restriction or qualification.			
I hereby release Stony Brook University, Stony Brook University Hospital, Long Island State Veteran's Home their respective officers, employees and agents, from any liability and responsibility arising from preparation of the above described background check, investigation or report, and any resulting outcome or consequences, as well as any liability and responsibility arising from obtaining, reviewing, discussing any information gathered in connection with a review of my application, and any resulting consequences.			
Candidate's Signature		Date	
_____		_____	

Stony Brook University is an affirmative action, equal opportunity employer and does not discriminate on the basis of race, sex, color, national origin, religion, marital status, age, sexual orientation, veteran status or disability in employment.



For University Medical Center Faculty Only

ADDENDUM

Candidate Name:

Stony Brook University Hospital & Long Island State Veterans Home

Have you ever been excluded from participation as a provider in the Medicare/Medicaid Programs?

YES NO If yes, provide dates of exclusion and reinstatement.

Were you ever registered on the General Service Administration's Excluded Parties List?

YES NO If yes, provide dates and details of circumstances.

Have you ever been prevented from participation in bidding for contracts, or for acting as a vendor to any state or federal agency?

YES NO If yes, provide dates and details of circumstances.

Have you ever, or are you currently involved in any form of disciplinary/investigative process before any state licensing body or any accrediting body?

YES NO If yes, provide details.

Pre-Employment Physical Notice

A pre-employment physical examination is required for all positions in Stony Brook University Hospital and the Long Island State Veterans Home. A pre-employment physical examination may be required for West Campus/HSC positions where job-related or required by law.

Candidate's Signature

Date