

“THE PLACE OF USEFUL LEARNING” COMMITTED TO EQUAL OPPORTUNITIES



Human Resources
John Anderson Campus
McCance Building
16 Richmond Street
GLASGOW
G1 1XQ
Tel: 0141 548 4476



APPLICATION FOR EMPLOYMENT

The following information is required for the convenience of the Interviewing Committee. Please attach a full Curriculum Vitae and covering letter and ensure that it contains any additional information which you consider to be appropriate and highlights any particular features of your training/experience relevant to the post for which you are applying.

Please use black ink or type details

Application for: _____ Ref No: _____

Surname: _____ Forename(s): _____

Correspondence Address:

Telephone Numbers: (please tick preferred contact number)

Private: _____

Business: _____

Mobile: _____

E-mail: _____

Current/Most Recent* Position: _____
(*delete as appropriate)

Name and Address of Employer: _____

Current Annual Salary: _____ Notice Required by Current Employer: _____

Higher and Further Education Awards (**Please confirm status of qualifications, where obtained and dates**):

Professional Qualifications (**Please confirm status of qualifications, where obtained and dates**):

Asylum and Immigration Act 1997

(please tick appropriate box)

Do you require a work permit to work in the UK? YES NO

Do you currently hold a work permit? YES NO

Do you have leave to remain in the UK? YES NO

If yes, until what date? _____

National Insurance Number: _____

Names and Addresses of three Referees (**who may be contacted prior to interview without your further permission**). Except in circumstances which would render it inappropriate, taking up an offer of employment with the University will be conditional upon the University receiving a satisfactory written reference from the appointee's existing or, where there is none, immediately previous employer.

<p>(1) Name: _____</p> <p>Position/ Organisation: _____</p> <p>Address: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Email: _____</p> <p>Relationship to you: _____</p>	<p>(2) Name: _____</p> <p>Position/ Organisation: _____</p> <p>Address: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Email: _____</p> <p>Relationship to you: _____</p>
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<p>(3) Name: _____</p> <p>Position/ Organisation: _____</p> <p>Address: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Email: _____</p> <p>Relationship to you: _____</p>	<p>How did you learn of this vacancy?</p> <p>_____</p> <p>_____</p>
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Disability – Positive about Disabled People

The University is accredited as a “Positive about Disabled People” employer and operates a guaranteed interview scheme for disabled candidates who meet the essential criteria for the post that they are applying for.

Do you consider yourself to have a disability and wish to be considered under the scheme?

Yes No I prefer not to say

DECLARATION

I certify that the information provided on this form and in any attachments is correct and understand that any misrepresentation or omission may result in the cancellation of any contractual agreement or, if appointed, may render me liable to disciplinary action, including dismissal. I understand that the information I have given may be stored in manual and electronic files and is subject to the provisions of the Data Protection Act of 1998. I agree to information provided on this form being used by the University in accordance with that Act.

I further confirm that you may approach my referees **prior to interview** without my further permission.

Signature: _____ Date: _____

Thank you for your interest in the University of Strathclyde