



POSITION DESCRIPTION

Academic Positions

(In addition to the Position Classification Standards)

Position Title: Lecturer Level: B
 Faculty/Division: Law Department/Location: Law

Primary Purpose of the Position:

The appointee will contribute to the teaching, research, governance and community/professional engagement activities of the Faculty of Law, including by:

- strengthening the Faculty's expertise base in one or more of the following areas: Company Law, Commercial Law, Criminal Law, Evidence, Legal Research and Writing, Communications Skills, Legal Theory, Administrative Law, Constitutional Law; and
- adding research expertise and experience to one of the Faculty's two specialist centres: the Australian National Centre for Oceans Resources and Security and the Legal Intersections Research Centre.

Position Environment:

The Faculty of Law's coursework programs include a LLB degree program (with a strong emphasis on the study of law in context and the promotion of 'ready for the real world' skills and qualities), a Graduate Diploma in Legal Practice, a specialist LLM (Criminal Prosecutions) and unique interdisciplinary postgraduate course programs in maritime policy and fisheries policy. Staff and higher degree students carry out high quality research with an emphasis on applied and interdisciplinary law-related research. The Faculty of Law is home to two research centres. The Australian National Centre for Ocean Resources and Security is a unique multi-disciplinary centre dedicated to research on national and international ocean law, security and cooperation, and natural marine resource management. The Legal Intersections Research Centre pursues interdisciplinary jurisprudential and empirical research at 'law's edges' – ie where law intersects with other social, political, economic and cultural forces – with a focus on law's relationship with vulnerability and pluralism.

Major Accountabilities/Responsibilities:

Responsibilities		Outcome	Office Use Only
1.	Coordinate, teach and assess in compulsory and elective subjects offered by the Faculty of Law in the LLB program	Produce high quality graduates and maintain reputation of Faculty of Law & UOW teaching programs	
2.	As required, participate in the coordination, teaching and assessment of other subjects and courses offered by the Faculty of Law, including cross-faculty subjects within areas of research/teaching expertise	Produce high quality graduates and maintain reputation of Faculty of Law & UOW teaching programs	
3.	Maintain an active program of research and publication aligned to one of the Faculty of Law's research centres	Enhanced productivity, quality and reputation for Faculty of Law	
3.	Undertake administrative responsibilities at faculty level	Efficient and effective operation of the Faculty of Law	
4.	Contribute to the Faculty of Law's community engagement activities	Improved standing of Faculty of Law in the community and evidence of benefit	

		to community	
5.	Observe principles and practices of Equal Employment Opportunity	To ensure fair treatment in the workplace	
6.	Have OH&S responsibilities, accountabilities and authorities as outlined in the OHS Roles and Responsibilities Document	To ensure a safe working environment for self & others.	

Reporting Relationships:

Position Reports to:	Dean, Faculty of Law
The position supervises the following positions:	N/A
Other Key Contacts:	Associate Dean (Teaching & Learning); Director, Australian National Centre for Ocean Resources and Security; Director, Legal Intersections Research Centre

Key Relationships:

Contact/Organisation:

Dean

Purpose of contact

Primary supervision – performance enhancement and career development

Associate Dean (Teaching & Learning)

Guidance and mentoring re teaching activities

Centre director(s)

Coordination and facilitation of collaboration in research activities

Knowledge & Skills:

Essential:

- Sound knowledge of one or more core subjects in the LLB curriculum
- Detailed knowledge in one or more of the following areas: Company Law, Commercial Law, Criminal Law, Administrative Law, Constitutional Law, Evidence, Legal Theory, Legal Research and Writing, Communication Skills
- Excellent oral and written communication skills
- Excellent research skills
- Knowledge of EEO and non-discrimination principles

Education & Experience:

Essential:

- Strong bachelors degree in law or equivalent
- PhD or higher research degree equivalent
- Track record of effective tertiary-level law teaching
- Successful completion of research projects and demonstrated potential for research productivity in a field or fields aligned to UOW Faculty of Law research centres

Personal Attributes:

Essential:

- Motivation and enthusiasm for teaching and research
- Capacity for co-operation and collegiality
- Ability to engage effectively with diverse sectors of the broader community



POSITION CLASSIFICATION STANDARD - Teaching and Research

Level: B
Title: Lecturer

Description

A position classification standard describes the broad categories of responsibility attached to academic staff at different levels. The standards are not exhaustive of all tasks in academic employment, which is by its nature multi-skilled and involves an overlap of duties between levels. **Therefore the standards should not be applied mechanistically. Quality of performance is the principal factor governing level of appointment of individuals, and a broadly-worded skill base is set out for each level.**

All levels of academic staff can expect to make a contribution to a diversity of functions within their institutions. Such functions include teaching research participation in professional activities and participation in the academic planning and governance of the institution. The balance of functions will vary according to level and position and over time.

- General Standard
- Specific Duties
- Skill Base

General Standard

A Level B academic is expected to make contributions to the teaching effort of the institution and to carry out activities to maintain and develop her/his scholarly, research and/or professional activities relevant to the profession or discipline.

Specific Duties

Specific duties required of a Level B academic may include

- The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and studio sessions.
- Initiation and development of subject material.
- Acting as subject coordinators.
- The preparation and delivery of lectures and seminars.
- Supervision of the program of study of honours students or of postgraduate students engaged in course work.
- Supervision of major honours or postgraduate research projects.
- The conduct of research.
- Involvement in professional activity.
- Development of course material with appropriate advice from and support of more senior staff
- Marking and assessment.
- Consultation with students.
- A range of administrative functions the majority of which are connected with the subjects in which the academic teaches.
- Attendance at departmental and/or faculty meetings and/or membership of a number of committees.

Skill Base

A Level B academic shall have qualifications and/or experience recognised by the institution as appropriate for the relevant discipline area. In many cases a position at this level will require a doctoral or masters qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard is had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.