



POSITION DESCRIPTION

Academic Positions

(In addition to the Position Classification Standards)

Position Title: Lecturer, Public/ Population Health Level: B
Faculty/Division: Health and Behavioural Sciences Department/Location: School of Health Sciences

Primary Purpose of the Position:

This position contributes to teaching, community engagement, research and research training in Public and Population Health programs in the School of Health Sciences. Through evidence based scholarship and up to date professional expertise you will: contribute to the development, implementation and evaluation of innovative curricula that meet accreditation standards; facilitate and conduct independent and collaborative research projects with academic colleagues, community and industry partners; participate in higher degree research supervision; promote awareness of the program and study/research opportunities to prospective students, industry and the community; and liaise with stakeholders to assure and improve course quality and the student experience. The position will have specific responsibility for the administration and teaching of core public and population health subjects at undergraduate and postgraduate levels. This will include curriculum innovation at subject level with a focus on scholarly approaches to content and skill development, enhancing the student experience through engaged real-world learning, and application of evidence-based pedagogy and methods (including flexible delivery, e-learning, and inclusive practice). There will be opportunities to develop course coordination skills and capacity. The position will require the ability to effectively engage with individuals and networks in the community to build and enhance work-based learning opportunities for coursework and higher-degree research students.

Position Environment:

Public and Population Health undergraduate, postgraduate coursework and research programs are taught within the School of Health Sciences, a multidisciplinary teaching and research academic unit. Within the School undergraduate and postgraduate programs are offered in exercise science, biomedical science, public and population health, nutrition & dietetics, in addition to occupational health and safety/occupational hygiene practice programs. Public health courses and research programs have close collaborations with nutrition and occupational health/hygiene disciplines in the School through cross-disciplinary coursework and collaborative research projects. Research training is provided at Honours, Masters, Public Health Doctorate and PhD Levels, and there is an active research culture evidenced in the number of research groups that include contributions from Post-doctoral visiting fellows and full time researchers.

Major Accountabilities/Responsibilities:

Responsibilities		Outcome	Office Use Only
1.	Using up to date industry expertise and research based evidence develop, implement and evaluate innovative curricula in core public health and population health subjects	As directed by the Head of School:- Contribute to design of subjects and preparation of course/ subject approval documentation Co-ordinate Subjects and perform related academic administration Prepare and deliver subject material for lectures, practicals, workshops, workplace learning, projects and seminars Conduct subject reviews & prepare related course approval applications for subject changes Mark subject assessments Ensure subjects have up to date content and pedagogical approaches Perform other roles consistent with the University of Wollongong Code of Practice- Teaching & Learning	
2.	Contribute to maintenance of accreditation status of the programs	Participate in course and subject quality assurance processes and in preparation of documents for university and professional association reviews	
3.	Facilitate opportunities for you and your students to participate in collaborative community, evaluation and research projects in industry; participate in undergraduate, coursework and higher degree research project supervision	As directed by the Head of school, teach subjects that provide students with the knowledge and skills to participate in community, evaluation and research projects in industry Ensure subject objectives support the development of coursework graduates able to conduct evaluation projects relevant to their area of practice Support an evidence based approach to public and population health practice through coursework learning and research training	
4.	Promote awareness of the program and higher degree research opportunities to prospective students, industry and the community and liaise with stakeholders to assure and improve program and higher degree research quality.	Participation in relevant professional and industry bodies and events As directed by the Head of School, participation in university community and professional engagement activities Maintain up-to-date industry/ professional/ community knowledge through scholarship, professional networks and community links.	
5.	Conduct and disseminate independent and	Seek and obtain funding to support research	

	collaborative public health research ensure an up to date, evidence-based and informed approach to curriculum and pedagogy	activities Disseminate research through publication Participate in research networks Develop research capacity and productivity through continued professional development	
6.	Provide student-centred academic advice and perform subject and course related academic administration to implement university policies and School procedures	Subject Coordination Course Coordination if required following appropriate skill development Maintain familiarity with up to date academic administration policies relevant to the student experience Implement University and Faculty policy Implement School procedures and support strategies Provide regular and responsive student academic advice through consultation and written advice. Advise the discipline leader and/or Head of School on subject and student matters Advise on course content in areas of expertise.	
7.	Engage in academic governance through subject and program administration, committees and project roles.	As directed by the Head of School, engage in committees, and in roles at subject and course level that help assure and promote quality in academic and research activities and student outcomes in the School and Faculty.	
8.	Observe principles and practices of Equal Employment Opportunity	Ensure fair treatment in the workplace Complete EEO on-line and observe all university policies relating to EEO	
9.	Have OH&S responsibilities, accountabilities and authorities as outlined in the OHS Roles and Responsibilities Document	Ensure a safe working environment for self & others. Observe all university policies relating to OHS	

Reporting Relationships:

Position Reports to:	Head, School of Health Sciences
The position supervises the following positions:	n/a
Other Key Contacts:	Discipline leader, Public Health Course Coordinators Public Health programs School Manager

Key Relationships:

Contact/Organisation:

School of Health Sciences

Purpose & Frequency of contact

Member

Key Challenges:

- 1 Teaching multiple subjects across undergraduate and postgraduate courses
- 2 Mentoring and supporting students from a wide variety of backgrounds
- 3 Maintaining industry relevance and up to date networks and understanding of the evidence base of subjects
- 4 Maintaining quality and innovation in educational approaches
- 5 Engaging in productive research relevant to industry and course implementation
- 6 Working effectively and efficiently with professional, academic and industry colleagues.

SELECTION CRITERIA - Knowledge & Skills:

Essential:

- Strong background in quantitative methodologies evident through : relevant qualifications and/or strong teaching background in this area and/or record of publications or presentations demonstrating expertise and proficiency
- Sound understanding of introductory epidemiology and social determinants of health and capacity to develop teaching into this area
- Established professional networks with public health and community organisations
- Research focus that will complement and actively contribute to existing strengths in the School (eg public health nutrition, population health and public health policy)
- Expertise in quantitative methodologies; introductory epidemiology and/or advanced epidemiology; social determinants of health and population health and/or health promotion.

Desirable:

Expertise and experience in indigenous health

SELECTION CRITERIA - Education & Experience:

Essential:

- PhD
- Demonstrated capacity for innovative and high quality teaching
- A record of effective subject and course implementation, with experience teaching in a tertiary or professional education environment
- Productive research record with upwards trajectory
- Demonstrated experience in subject and course administration in a higher education environment

Desirable

Experience in higher degree research student supervision
Experience in work-based learning approaches

Personal Attributes:

Excellent professional communication skills
Excellent organisational skills particularly relating to project management/ academic (or other) administration
Ability to work as part of team
Ability to work without close supervision and meet deadlines
Motivated to develop own and others research and program evaluation skills and disseminate findings

Approval:

Approved by Head of Unit: _____

Date: _____

Approved by Personnel: _____

Date: _____