



## POSITION DESCRIPTION

### Academic Positions

*(In addition to the Position Classification Standards)*

Position Title: Senior Lecturer, Public/Population Health

Level: C

Faculty/Division: Health and Behavioural Sciences      Department/Location: School of Health Sciences

#### Primary Purpose of the Position:

This position contributes to teaching, community engagement, research and research training in Public and Population Health programs in the School of Health Sciences. Through evidence based scholarship and up to date professional expertise you will: take a leading role with other senior academic staff in the development, implementation and evaluation of innovative curricula that meet TEQSA and professional competency standards; facilitate and conduct independent and collaborative research projects with academic colleagues, community and industry partners; seek and obtain funding to support research/evaluation and/or community engagement projects; disseminate research and enhance the research reputation of Public and Population Health at the University of Wollongong; supervise higher degree research students; promote awareness of the program and study/research opportunities to prospective students, the public health profession and the community; and contribute to the academic governance activity in the School and Faculty through projects and committee membership. The position will have specific responsibility for the administration and coordination of the undergraduate program, and teaching/coordination of core public health subjects at undergraduate and postgraduate levels. Opportunities for course coordination at the postgraduate level will be available. Teaching responsibilities require scholarly approaches to content delivery and skill development, and application of evidence-based pedagogy and methods (including flexible delivery, e-learning, and inclusive practice). The position will require you to effectively engage with individuals and networks in the community to build and enhance the teaching & research profile of public health at the University of Wollongong.

#### Position Environment:

Public and Population Health undergraduate, postgraduate coursework and research programs are taught within the School of Health Sciences, a multidisciplinary teaching and research academic unit. Within the School undergraduate and postgraduate programs are offered in exercise science, biomedical science, public and population health, nutrition & dietetics, and occupational health & safety/occupational hygiene practice programs. Public/ population health courses and research programs have close collaborations with nutrition and occupational health/hygiene disciplines in the School through cross-disciplinary coursework and collaborative research projects. Research training is provided at Honours, Masters, Public Health Doctorate and PhD Levels, and there is an active research culture

evidenced in the number of research groups that include contributions from post-doctoral visiting fellows and full time researchers.

**Major Accountabilities/Responsibilities:**

<b>Responsibilities</b>		<b>Outcome</b>	<b>Office Use Only</b>
1.	Use up to date professional expertise and research based evidence to take a leading role with other senior academic staff in the development, implementation and evaluation of innovative public and population health curricula that meet TEQSA and relevant professional competency standards.	As directed by the Head of School:- Take a leading and collaborative role in course coordination, curriculum development, implementation and review; Contribute to design of subjects and preparation of course/ majors/ subject approval documentation; Co-ordinate subjects and perform related academic administration; Perform academic administration related to course coordination; Prepare and deliver subject material for lectures, practicals, workshops, workplace learning, projects and seminars; Conduct subject reviews & prepare related course approval applications for subject changes; Mark subject assignments; Ensure subjects have up to date content and pedagogical approaches; Advise on course content in areas of expertise; Perform other roles consistent with the University of Wollongong Code of Practice-Teaching & Learning.	
2.	Contribute to maintenance of university accreditation and professional competency standards of the programs	Implement course and subject quality assurance processes and prepare documents for university and professional association reviews	
3.	Facilitate and conduct independent and collaborative research projects with academic colleagues, community and industry partners;	Initiate, lead and collaborate on research projects in areas of expertise and areas of strength in the public health discipline at the University of Wollongong;	

4.	Provide leadership in community engagement activities	Obtain funding and develop networks for engagement projects that benefit the teaching and research reputation of the university; Complete funded projects on time and within budget according to the contract or grant conditions.	
5.	Conduct and disseminate independent and collaborative empirical, applied and scholarly public and population health research and ensure an up to date, evidence-based and informed approach to curriculum and pedagogy	Seek and obtain funding to support research activities; Participate in research networks and seminar programs; Develop research capacity and productivity through continued professional development; Disseminate research and enhance the research reputation of Public and Population Health at the University of Wollongong.	
6.	Supervise higher degree research students and enable timely completion	Recruit HDR students; Act as primary or co-supervisor in areas of expertise for PhD, DPH, MPH and Honours students; Contribute to the HDR student development program in public and population health through active engagement in feedback, assessment, seminar attendance and presentation; Implement University policy and procedures regarding HDR students and completion requirements.	
7.	Promote awareness of the program and higher degree research opportunities to prospective students, industry, the community, government and non-government organisations; liaise with stakeholders to assure and improve course and higher degree research quality.	Participation in relevant professional and public health sector bodies and events; As directed by the Head of School and in consultation with public health colleagues, participation in university community and professional engagement activities; Maintain up-to-date industry/ professional/ community knowledge through scholarship, professional networks and community links.	
8.	Provide student-centred academic advice that ensures consistent and equitable implementation of university policies and School procedures	Maintain familiarity with up to date academic administration policies relevant to the student experience; Implement University policy, programs, School procedures and support strategies for all students and in particular at-risk students;	

		Provide regular and responsive student academic advice through consultation and written advice; Advise the discipline leader and/or Head of School on student and course matters.	
9.	Engage in academic governance through subject and course administration, committees and project roles.	As directed by the Head of School, engage in committees, and in roles within and outside public health that help assure and promote quality in academic and research activities and student outcomes in the School and Faculty.	
10.	Observe principles and practices of Equal Employment Opportunity	Ensure fair treatment in the workplace Complete EEO on-line and observe all university policies relating to EEO	
11.	Have OH&S responsibilities, accountabilities and authorities as outlined in the <a href="#">OHS Roles and Responsibilities Document</a>	Ensure a safe working environment for self & others. Observe all university policies relating to OHS	

### Reporting Relationships:

Position Reports to:	Head, School of Health Sciences
The position supervises the following positions:	n/a
Other Key Contacts:	Discipline leader, Public Health Course Coordinators of related Public Health and other discipline programs

### Key Relationships:

#### Contact/Organisation:

School of Health Sciences

#### Purpose & Frequency of contact

Member

### Key Challenges:

- 1 Course administration & Teaching multiple subjects across undergraduate and postgraduate courses
- 2 Mentoring and supporting students from a wide variety of backgrounds
- 3 Maintaining professional and sector relevance and up to date networks and understanding of the evidence base of subjects
- 4 Provide academic leadership in research and engaged scholarship consistent with the University regional focus and goal for international esteem
- 5 Maintaining quality, innovation and flexibility in educational approaches

- 6 Engaging in productive research relevant to industry/community and to course implementation
- 7 Working effectively and efficiently with professional, academic and industry colleagues.

## **Knowledge & Skills:**

### Essential:

- Strong background in quantitative or qualitative methodologies evident through : relevant qualifications and/or strong teaching background in this area and/or record of publications or presentations demonstrating expertise and proficiency
- Sound understanding of public and population health principles, application of public and population health scholarship to key global challenges, national and regional priorities and a capacity to develop teaching and work-based learning and research into these areas
- Established professional networks in the public health and research or policy community
- A research focus that will complement and actively contribute to existing strengths in the School (eg public health nutrition, population health, public health policy, pedagogy of public health in the university context)
- Expertise in quantitative methodologies; introductory epidemiology and/or advanced epidemiology; social determinants of health and population health and/or health promotion.

### Desirable:

Expertise in indigenous health

## **Education & Experience:**

### Essential:

- PhD or DPH
- MPH or demonstrated equivalent experience
- Demonstrated capacity for innovative and high quality teaching
- Demonstrated capacity for complex academic administration and team work
- Demonstrated research track record of competitive grants and/or peer reviewed publications
- A record of effective subject and/or course implementation or equivalent, with
- Extensive experience teaching in a tertiary or professional education environment
- Productive research record with upwards trajectory
- Experience in research supervision

### Desirable

- Experience in research student supervision
- Track record of external competitive funding for research
- Acknowledged leadership in a public health related area

## **Personal Attributes:**

Excellent professional communication skills

Excellent organisational skills particularly relating to project management/ academic (or other) administration

Ability to work without close supervision and meet deadlines

Motivated to develop own and others research and program evaluation skills and disseminate findings

Attention to detail and willingness to engage in academic administration, student advising and case management as a priority of the role

**Approval:**

Approved by Head of Unit: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Personnel: \_\_\_\_\_

Date: \_\_\_\_\_