

POSITION DESCRIPTION

Academic Positions

(In addition to the Position Classification Standards)

Position Title: Lecturer in Nursing Level: B
 Faculty/Division: Health & Behavioural Sciences
 Department/Location: School of Nursing, Midwifery & Indigenous Health

Primary Purpose of the Position:

The primary purpose of the position is as Lecturer in Nursing and is a teaching/research position within the School of Nursing, Midwifery & Indigenous Health at the University of Wollongong, focusing on the teaching, research and scholarly activities within the school. The primary teaching focus is nursing subjects with clinical laboratories, simulation and placement within the Bachelor of Nursing degrees offered within the school

Position Environment:

The School of Nursing, Midwifery & Indigenous Health, University of Wollongong, is committed to the education of nursing students at both undergraduate and postgraduate level. We enjoy a sound reputation academically and clinically, nationally and internationally. The Bachelor of Nursing programme is growing due to an increasing demand by students and four site delivery (Wollongong, Shoalhaven, Southern Sydney and Bega). This position is based in the School of Nursing, Midwifery & Indigenous Health, University of Wollongong; the successful applicant will be primarily based at the Southern Sydney Education Centre (Loftus) whilst attending the Wollongong campus for some time each week.

In addition, we have an expanding post graduate portfolio and research agenda. It is the philosophy of the SNMIH that everyone participates in quality assurance processes and academic governance.

Major Accountabilities/Responsibilities:

Responsibilities		Outcome	Office Use Only
1.	Coordination of undergraduate/post graduate subjects	To ensure successful coordination of subjects	
2.	Preparation and delivery of learning and teaching materials to include assessment processes	High quality subjects presented to students and adhere to QA principles	
3.	Liaison with the clinical component of the course	To ensure students are competent clinically	
4.	Teaching/liaison with off-shore and outreach campuses	Programmes are delivered according to School guidelines.	
5.	Engage in research and scholarly activities that align with the school's research agenda.	Research agenda of the School is enhanced	
6.	Observe principles and practices of Equal Employment Opportunity	To ensure fair treatment in the workplace	
7.	Have OH&S responsibilities, accountabilities and authorities as	To ensure a safe working environment	

outlined in the http://staff.uow.edu.au/ohs/commitment/responsibilities/document	for self & others.	
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Reporting Relationships:

Position Reports to:	Head
The position supervises the following positions:	N/A
Other Key Contacts:	Academic and General Staff (SNMIH), Dean, Faculty of Health & Behavioural Sciences, Staff from public/private health facilities. Other Education providers

Key Relationships:

Contact/Organisation:

School meetings/committees
Research group

Industry partners
Course Coordination/ Staff/Students all campuses

Purpose & Frequency of contact

Contribute to academic governance and quality
To ensure that School of NM&IH is well placed to develop strong research capabilities.

To ensure currency and context of SNMIH activities
To ensure QA of curriculum - ongoing

Key Challenges:

1. Leading teaching teams in subjects - learning, teaching and assessment activities relating to nursing.
2. Coordination of undergraduate/post graduate subject(s) across campuses
3. Academic governance - quality learning, teaching and student support.
4. Maintain and enhance research profile

Knowledge & Skills:

Essential:

- Qualifications/experience in Nursing
- Demonstrated capacity and experience in developing and delivering high quality academic programmes
- Commitment to nurse/midwife education and current SNMIH initiatives
- A collegial approach that indicates potential for collaborative working
- Good organisational ability

Desirable

- Understanding of the current clinical placement agenda in nursing

Education & Experience:

Essential:

- Eligible to Register as a Nurse in Australia
- Bachelor of Nursing or equivalent

- Recent experience in developing and delivering high quality learning opportunities including clinical laboratories /simulation
- PhD qualification/willingness to complete Higher Research Degree
- Track record/research profile that matches the schools' research priority areas
- Relevant postgraduate qualifications/experience in other areas of nursing

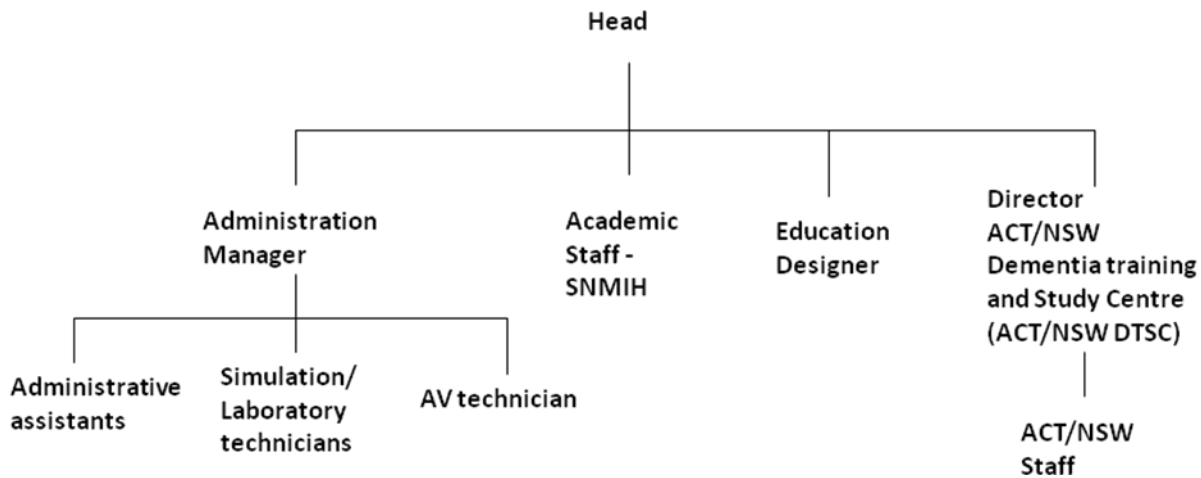
Personal Attributes:

- Demonstrated ability to work with a range of health professionals towards a common goal
- Strong track record in teamwork
- Time management and coordination skills
- Able to work in a busy and demanding environment
- Enthusiasm , advocacy and care for student learning
- High ethical and professional standards

Special Job Requirements:

Ability to travel between campuses Southern Sydney Education Centre (Loftus)/ Wollongong campus weekly, others Shoalhaven and Bega infrequently

Organisational Chart:



Approval:

Approved by Head of Unit: _____

Date: _____

Approved by Human Resources: _____

Date: _____



POSITION CLASSIFICATION STANDARD - Teaching and Research

Level: B
Title: Lecturer

Description

A position classification standard describes the broad categories of responsibility attached to academic staff at different levels. The standards are not exhaustive of all tasks in academic employment, which is by its nature multi-skilled and involves an overlap of duties between levels. **Therefore the standards should not be applied mechanistically. Quality of performance is the principal factor governing level of appointment of individuals, and a broadly-worded skill base is set out for each level.**

All levels of academic staff can expect to make a contribution to a diversity of functions within their institutions. Such functions include teaching research participation in professional activities and participation in the academic planning and governance of the institution. The balance of functions will vary according to level and position and over time.

- General Standard
- Specific Duties
- Skill Base

General Standard

A Level B academic is expected to make contributions to the teaching effort of the institution and to carry out activities to maintain and develop her/his scholarly, research and/or professional activities relevant to the profession or discipline.

Specific Duties

Specific duties required of a Level B academic may include

- The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and studio sessions.
- Initiation and development of subject material.
- Acting as subject coordinators.
- The preparation and delivery of lectures and seminars.
- Supervision of the program of study of honours students or of postgraduate students engaged in course work.
- Supervision of major honours or postgraduate research projects.
- The conduct of research.
- Involvement in professional activity.
- Development of course material with appropriate advice from and support of more senior staff
- Marking and assessment.
- Consultation with students.
- A range of administrative functions the majority of which are connected with the subjects in which the academic teaches.
- Attendance at departmental and/or faculty meetings and/or membership of a number of committees.

Skill Base

A Level B academic shall have qualifications and/or experience recognised by the institution as appropriate for the relevant discipline area. In many cases a position at this level will require a doctoral or masters qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard is had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.