

POSITION DESCRIPTION

Academic Positions

(In addition to the Position Classification Standards)

Position Title: Lecturer

Level: B

Faculty/Division: Faculty of Health & Behavioural Sciences

Department/Location: School of Psychology

Primary Purpose of the Position:

The position is to provide teaching in health psychology and the psychology of sport and physical activity at the undergraduate and postgraduate level, and other teaching at undergraduate level, and to conduct psychological research, including supervising student research projects.

This position is aimed at maintaining the teaching profile and enhancing the research profile of the School of Psychology in the area of health psychology. The successful applicant would be expected to work with existing staff to increase the profile of research in this area through high-quality publications and national competitive grants. They would also contribute to teaching and subject coordination at undergraduate level, supervise fourth-year research projects and higher-degree students.

Position Environment:

The School of Psychology provides basic education and training in psychology through bachelor degree programs and advanced professional training leading to registration by the Psychologists Registration Board of NSW. We conduct nationally and internationally recognised research on basic and applied psychological issues, including through the supervision of higher research degree students.

Major Accountabilities/Responsibilities:

Responsibilities		Outcome	Office Use Only
1.	Teach and assess subjects in sport/exercise and health psychology, and other areas of psychology as required	Maintain high standards of teaching	
2.	Conduct high quality research in the area of sport and exercise or health psychology	Publish research in high impact scholarly journals	
3.	Coordinate subjects at undergraduate level, as required	Provision of completed records of student performance to School assessment committee	
4.	Contribute to academic governance within the School of Psychology	Input into discussion and formation of School policy and practices	
5.	Contribute to the research/scholarly activity of the School, including through the supervision of student research projects	Conduct research leading to publication of research in high impact academic journals	
6.	Observe principles and practices of Equal Employment Opportunity	To ensure fair treatment in the workplace	
7.	Have OH&S responsibilities, accountabilities and authorities as	To ensure a safe working environment	

outlined in the OHS Roles and Responsibilities Document	for self & others.
---	--------------------

Inherent Requirements:

This position description outlines the major accountabilities/responsibilities and the selection criteria against which you will be assessed as suitable for the position. As such there will be specific job requirements that we refer to as Inherent Requirements.

Inherent Requirements refer to your ability to:

- Perform the essential duties and functional requirements of the job;
- Meet the productivity and quality requirements of the position;
- Work effectively in the team or other type of work organisation concerned; and
- Do the job without undue risk to your own or others health, safety and welfare at work.

If you have any injuries, illness, disorder, impairment, condition or incapacity that may affect your ability to perform the inherent requirements of the position, we encourage you to discuss this with the University to assist in the process of identifying reasonable adjustments to enable you to perform the duties of the position. The University wants to place you in the best situation to use your skills effectively in the position you are applying for at the University.

Reporting Relationships:

Position Reports to:	Head of School
The position supervises the following positions:	Nil
Other Key Contacts:	

Key Relationships:

Contact/Organisation:

School Committee

Purpose & Frequency of contact

Contribute to School governance. Monthly.

Key Challenges:

1. Provision of high quality teaching and learning experiences for students in undergraduate psychology
2. Coordination of on-campus undergraduate subjects and moderation of offshore delivered subjects
3. Conducting internationally competitive research
4. Supervising student research projects

SELECTION CRITERIA - Knowledge & Skills:

Essential:

- Expertise in the psychology of sport and exercise, and health
- Excellent analytical skills
- Advanced oral and written communication skills
- Track record of research in exercise and health psychology

Desirable

- Sound knowledge of research methods and statistics

SELECTION CRITERIA - Education & Experience:

Essential:

- PhD in Psychology
- Experience in teaching at university level

Desirable

- Appropriate skills for engagement in flexible delivery of university courses, including experience in the use of eLearning platforms
- Experience of supervision of fourth-year psychology research projects or equivalent

Personal Attributes:

Essential:

- Ability to work as a team member
- Commitment to quality education and a desire to engage in high quality research
- Ability to engage students in teaching

Special Job Requirements:

Organisational Chart:

Approval:

Approved by Head of Unit: _____

Date: _____

Approved by Personnel: _____

Date: _____

POSITION CLASSIFICATION STANDARD - Teaching and Research

Level: B
Title: Lecturer

Description

A position classification standard describes the broad categories of responsibility attached to academic staff at different levels. The standards are not exhaustive of all tasks in academic employment, which is by its nature multi-skilled and involves an overlap of duties between levels. **Therefore the standards should not be applied mechanistically. Quality of performance is the principal factor governing level of appointment of individuals, and a broadly-worded skill base is set out for each level.**

All levels of academic staff can expect to make a contribution to a diversity of functions within their institutions. Such functions include teaching research participation in professional activities and participation in the academic planning and governance of the institution. The balance of functions will vary according to level and position and over time.

- General Standard
- Specific Duties
- Skill Base

General Standard

A Level B academic is expected to make contributions to the teaching effort of the institution and to carry out activities to maintain and develop her/his scholarly, research and/or professional activities relevant to the profession or discipline.

Specific Duties

Specific duties required of a Level B academic may include

- The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and studio sessions.
- Initiation and development of subject material.
- Acting as subject coordinators.
- The preparation and delivery of lectures and seminars.
- Supervision of the program of study of honours students or of postgraduate students engaged in course work.
- Supervision of major honours or postgraduate research projects.
- The conduct of research.
- Involvement in professional activity.
- Development of course material with appropriate advice from and support of more senior staff
- Marking and assessment.
- Consultation with students.
- A range of administrative functions the majority of which are connected with the subjects in which the academic teaches.
- Attendance at departmental and/or faculty meetings and/or membership of a number of committees.

Skill Base

A Level B academic shall have qualifications and/or experience recognised by the institution as appropriate for the relevant discipline area. In many cases a position at this level will require a doctoral or masters qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard is had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.