

# POSITION DESCRIPTION

# Associate Lecturer / Lecturer in Biomedical Science

Faculty of Science School of Community Health

| Position Number                         | 636510  |
|---|---|
| Campus                                  | Orange  |
| Classification                          | Level A/B   |
| Nature of Employment                    | Continuing  |
| Employee Contribution to Superannuation | 7% (flexible contribution options available)              |
| Employer Contribution to Superannuation | 17%   |
| Workplace Agreement                     | Charles Sturt University Enterprise Agreement 2010 - 2012 |
| Date Last Reviewed                      | 29 January 2013   |

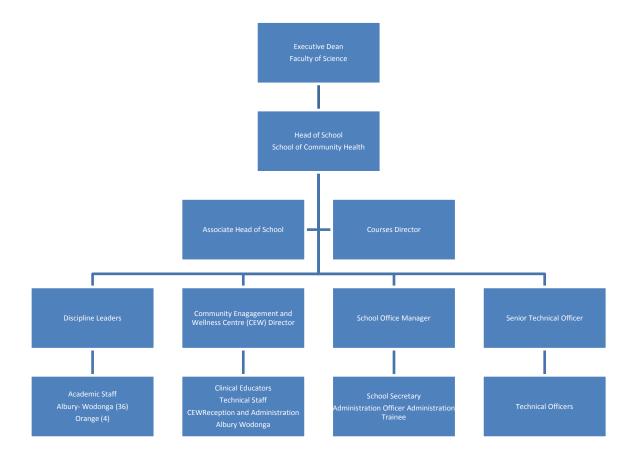
# **Organisational Environment**

The Faculty has more than 9000 students and over 500 staff dedicated to advancing scientific knowledge. It delivers flexible, innovative teaching programs designed to produce job-ready graduates for the professions. A leader in strategic and applied research in a wide array of sciences it enhances and extends knowledge, trains and educates future researchers and provides scientific solutions to current challenges. The staff and students in the Faculty achieve this through ethical practice, professional collaborations, industry involvement and a commitment to continual improvement. The School of Community Health has a diverse range of staff who work together in the pursuit of excellence in teaching, research and community engagement.

The School of Community Health is a well established, multi-campus School that offers undergraduate professional courses including Health and Rehabilitation Science, Speech Pathology, Physiotherapy, Podiatry and Occupational Therapy, and a range of postgraduate courses. The School is committed to enhancing its reputation as a high performing multidisciplinary school by having academics focused on providing quality education and being actively involved in a variety of research programs that complement these courses.

In Teaching we work to enable students to reach their full potential so they enhance the communities in which they work as graduate health professionals. Our Research strengths have been developed through cooperative methods that link researchers from a range of backgrounds with the communities that we form a part of. Staff in the School of Community Health are committed to work with regional and rural communities to train and graduate future health professionals; we use research to find answers to community questions; and we work together to support people to become agents for positive change within their community.

## **Organisational Chart**



# **Reporting Relationships**

This position reports to: Head of School

This position supervises: Nil

### **Position Overview**

The Associate Lecturer/Lecturer in Biomedical Science will be required to use blended models of subject delivery at the undergraduate level in foundation science for the health programs. This continuing full-time position requires expertise in the biomedical sciences including one or more of the areas of human anatomy, physiology, exercise physiology, neuroscience, pharmacology and pathophysiology. The successful candidate will be required to teach across a range of subject areas as a member of a biomedical sciences team that spans the Orange and Albury campuses. This role will also involve contributing to the administration and ongoing curriculum development of courses offered by CSU as well as contributing research or professional activities that align with the strategic direction of the School and Faculty.

#### Skills and Experience

- Teaching experience, including the ability to research, write and deliver biomedical science subjects at an undergraduate and/or post-graduate level;
- Previous experience of, or demonstrated ability to undertake academic responsibility and/or related administration;
- Strong networking skills and an ability to support the national and international positioning of the School:
- Demonstrated experience in relevant curriculum development.

# Capabilities

- Capacity to undertake teaching and research as appropriate to the level in his or her discipline or related area;
- Ability to play a role in scholarly activities, research and/or professional activities relevant to the discipline;
- Ability to make an independent contribution through professional practice and expertise, and co-ordinate and/or lead the activities of other staff, as appropriate to the discipline and the level;
- Be able to contribute to teaching at undergraduate, honours and postgraduate level, engage in scholarship and/or research and/or professional activities appropriate to his or her discipline;
- Willingness to undertake administration relating to his or her activities at the institution.

#### **Principal Responsibilities**

#### Teaching and Learning

- Development and delivery of undergraduate and/or postgraduate biomedical science subjects
- Provide discipline input to the courses offered by the School
- Teach subjects in the biomedical science discipline as required
- Initiate and develop subject material
- Teach and supervise at honours and/or postgraduate level
- Where appropriate, teach subjects in flexible delivery mode
- Consult with students
- Provide support for other positions during absences

#### Research

- Apply for internal and external funding to support research
- Conduct research, publish scholarly papers, and present at national and international conferences
- Develop a program of applied and contract research in an area of biomedical science
- Work with colleagues and postgraduates in the development of joint research projects

#### Community Service

- Develop a network of peers
- Represent the University at National and International conferences, meetings, and events
- Foster the School's relations with industry, government departments, professional bodies and the wider community

#### Administration

- Perform a range of administrative functions in the School
- Contribute to the processes that enable the academic team to manage the work of the School, including participating in School decision-making and serving on School committees
- Other duties appropriate to the classification as required.

#### **Selection Criteria**

Applicants are expected to address the selection criteria when applying for this position.

#### **Essential for appointment as Associate Lecturer (Level A)**

- 1. An honours degree or higher qualification, an extended professional degree, postgraduate diploma appropriate to the area or equivalent accreditation or standing.
- Willingness to engage in research or relevant professional activities with the support and guidance of other staff members.
- 3. The capacity to undertake, under supervision, teaching in at least two of the following broad areas of biomedical science: human anatomy, physiology, exercise physiology, neuroscience, pharmacology and pathophysiology.
- 4. A demonstrated ability to responsibly develop, deliver, assess and evaluate subjects on whole body human anatomy and at least one other area of biomedical science
- 5. Capacity to incorporate new technologies and new approaches to teaching and learning
- 6. A demonstrated ability to effectively liaise with colleagues and work as a member of a team.
- 7. Excellent communication skills
- 8. Ability to foster professional relationships within the School and academic and professional communities

### **Essential for appointment as Lecturer (Level B)**

- 1. A doctoral or masters qualification appropriate to the relevant discipline area or equivalent accreditation and standing
- 2. A record of research or professional activity relevant to the discipline area, which demonstrates a capacity to make an autonomous contribution
- 3. A demonstrated ability to responsibly develop, deliver, assess and evaluate a wide range of science subjects within the School
- 4. Demonstrated evidence of teaching experience in at least two of the following broad areas of biomedical science: human anatomy, physiology, exercise physiology, neuroscience, pharmacology and pathophysiology.
- 5. Capacity to incorporate new technologies and new approaches to teaching and learning
- 6. A demonstrated ability to effectively liaise with colleagues and work as a member of a team
- 7. Excellent communication skills
- 8. Ability to foster professional relationships within the School and academic and professional communities

#### Desirable for Appointment at Levels A and B

1. Evidence of experience in a related health environment

#### Further information is available from:

Dr Ross Richards
Acting Head of School
026051 9241

rorichards@csu.edu.au

### **Information for Prospective Staff**

#### **Your Application**

E-recruitment is the method by which CSU manages its recruitment processes and it is preferred that all applications be lodged using this method. Please refer to <a href="https://www.csu.edu.au/jobs/">www.csu.edu.au/jobs/</a>

If intending applicants are unable to access this website, please contact the HR Service Centre on 02 6338 4884 or 1800 688 117.

#### **Staff Benefits**

CSU is committed to providing an employment environment that fosters teamwork, innovation, reflective practice, continual learning, knowledge sharing and opportunities for staff to achieve their full potential. CSU is committed to providing a flexible working environment that encourages employees to live a balanced lifestyle, combining work and family responsibilities.

To find out more: http://www.csu.edu.au/jobs/benefits/

#### **Essential Information for Staff**

- All employees have an obligation to comply with all the University's workplace health & safety
  policies, procedures and instructions and not place at risk the health and safety of any other person
  in the workplace:
- All employees are required to be aware of and demonstrate a commitment to the principles of equal
  opportunity in the workplace;
- All employees are to ensure the creation and maintenance of full and accurate records of official University business adheres to the University's Records Management Policies; and
- All employees are expected to undertake an induction program on commencement.

Further information regarding the policy and procedures applicable to Occupational Health and Safety and Equal Opportunity can be found on the CSU website <a href="http://www.csu.edu.au/division/hr/">http://www.csu.edu.au/division/hr/</a>

Further information regarding the policies and procedures of CSU can be found in the Administration Manual at: <a href="http://www.csu.edu.au/adminman/hum/humanresources.htm">http://www.csu.edu.au/adminman/hum/humanresources.htm</a>

Further information on Delegations is available at http://www.csu.edu.au/adminman/del/

Code of Conduct: http://www.csu.edu.au/adminman/hum/CodeOfConduct.doc

CSU Enterprise Agreement 2010 -2012: <a href="http://www.csu.edu.au/division/hr/enterprise-agreement.pdf">http://www.csu.edu.au/division/hr/enterprise-agreement.pdf</a>