

**Lecturer in Justice Studies**  
School of Humanities and Social Sciences  
Faculty Arts

Position Number	114140
Campus	Bathurst
Classification	Level B
Nature of Employment	Continuing
Employee Contribution to Superannuation	7% (flexible contribution options available)
Employer Contribution to Superannuation	17%
Workplace Agreement	Charles Sturt University Enterprise Agreement 2013 - 2016
Date Last Reviewed	21 January 2014

**School of Humanities and Social Sciences – Organisational Environment**

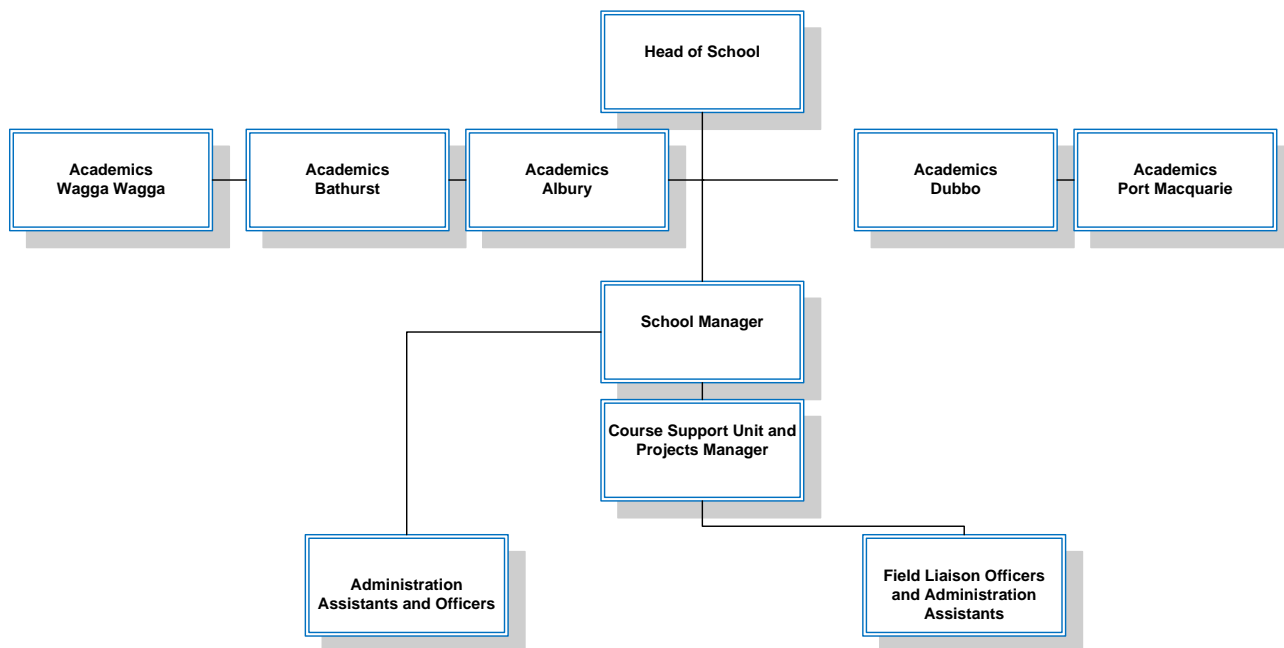
The School of Humanities and Social Sciences, part of the Faculty of Arts of Charles Sturt University, is based at the Wagga Wagga, campus and also has staff located at the Albury-Wodonga, Bathurst, Dubbo and Port Macquarie Campuses of the University.

Academic staff come from a range of disciplines including:

- English
- History / Politics
- Human Services
- Justice Studies
- Law / Social Policy
- Philosophy
- Sociology

Staff also teach in courses based in other schools of the Faculty of Arts and other faculties of the university; areas include applied ethics, media history, theory and policy, genetic counselling, policing history and investigations.

## Organisational Chart



## Reporting Relationships

This position reports to: Head of School

This position supervises: N/A

## Position Overview

The Lecturer in Justice Studies will be required to teach via distance education and on campus modes and progress an active research profile aligned to the strategic direction of the School, as well as supervise higher degree research students. The successful applicant will participate in the administration and ongoing development of the curriculum and profile of our unique justice studies degrees, which include a social science degree as well as a policing specific degree.

## Principal Responsibilities

### Teaching and Learning:

- Contribute to the scholarship of teaching and research/professional activity with the discipline, school and faculty;
- Provide discipline input to course and subject design in the area of justice studies;
- Teach subjects in justice studies/ criminology and in other disciplines as appropriate;
- Undertake academic management and leadership to promote high quality in subject delivery and development;
- Coordinate courses or work with the Course Director where appropriate;
- Teach subjects in flexible delivery mode;
- Effectively liaise with staff across the University and with partners to ensure high quality subject delivery;
- Consult with students;
- Provide support for other positions during absences;
- Teach effectively at undergraduate, honours and post graduate levels;
- Undertake academic professional development to promote high quality subject delivery and development.

### Research:

- Develop an individual research program, including external funding aligned to the research objectives of the school;
- Conduct research/professional activity and publish scholarly papers;
- Work with colleagues and postgraduate students in the development of joint research projects;
- Contribute to the development of the discipline through research.

### Administration:

- Perform a range of administrative functions within the School;
- Contribute to the processes that enable the academic team to manage the work of the School, including participating in School decision-making and serving on School committees.

## Capabilities:

- Ability to travel between campuses
- Ability to undertake professional development including where appropriate, higher degree study, to enhance skills in teaching, research and professional activity;
- Capacity to work as part of a diverse team of academic and administrative staff;
- Capacity to contribute to the collegial life of the University and the Justice Studies discipline.

### Physical Capabilities:

Consideration should also be given to areas such as:

- Sitting for long periods at a computer desk;
- Standing for long periods giving lectures/teaching;
- Ability and availability to travel. On occasion there may be a requirement to drive a university vehicle within the terms of the University's Driving Hours Guidelines and Policy available at <http://www.csu.edu.au/division/hr/working-life/health-well-being/policy-procedure.htm>.

## Selection Criteria

Applicants are expected to address the selection criteria when applying for this position.

### Essential:

1. A doctoral or masters qualification in justice studies or related field; or equivalent accreditation and standing.
2. A record of research and/or professional activity relevant to justice studies which demonstrates a capacity to make an autonomous contribution.
3. Demonstrated ability to teach effectively at undergraduate, honours and postgraduate levels across a number of subject areas in justice studies, in face to face and online environments.
4. Excellent communication and interpersonal skills and the ability to effectively liaise with students, colleagues and community, individually or as a member of a team.
5. Demonstrated ability to contribute to academic administration of teaching including subject coordination.
6. Willingness to undertake professional development including where appropriate, higher degree study, to enhance skills in teaching, research and professional activity.
7. Demonstrated skills in the use of new technologies and approaches to teaching and learning.

### Desirable:

1. Three or more years teaching experience at a tertiary level.
2. Demonstrated ability to teach policing studies/criminology and/or another discipline area within the School of Humanities.
3. Knowledge and understanding of criminal law issues.
4. Established networks within criminology-related professions.
5. Demonstrated experience in supervising higher degree research students.

**Further information is available from**

Dr Alison Gerard  
Senior Lecturer, School of Humanities and Social Sciences  
02693384590  
agerard@csu.edu.au

## **Information for Prospective Staff**

### **Your Application**

E-recruitment is the method by which CSU manages its recruitment processes and it is preferred that all applications be lodged using this method. Please refer to [www.csu.edu.au/jobs/](http://www.csu.edu.au/jobs/)

If intending applicants are unable to access this website, please contact the HR Service Centre on 02 6338 4884.

### **Staff Benefits**

CSU is committed to providing an employment environment that fosters teamwork, innovation, reflective practice, continual learning, knowledge sharing and opportunities for staff to achieve their full potential. CSU is committed to providing a flexible working environment that encourages employees to live a balanced lifestyle, combining work and family responsibilities.

To find out more: <http://www.csu.edu.au/jobs/benefits/>

### **Essential Information for Staff**

- All employees have an obligation to comply with all the University's workplace health & safety policies, procedures and instructions and not place at risk the health and safety of any other person in the workplace;
- All employees are required to be aware of and demonstrate a commitment to the principles of equal opportunity in the workplace;
- All employees are to ensure the creation and maintenance of full and accurate records of official University business adheres to the University's Records Management Policies; and
- All employees are expected to undertake an induction program on commencement.

Further information regarding the policy and procedures applicable to Occupational Health and Safety and Equal Opportunity can be found on the CSU website <http://www.csu.edu.au/division/hr/>

Further information regarding the policies and procedures of CSU can be found in the Administration Manual at: <http://www.csu.edu.au/adminman/hum/humanresources.htm>

Further information on Delegations is available at <http://www.csu.edu.au/adminman/del/>

**Code of Conduct:** <http://www.csu.edu.au/adminman/hum/CodeOfConduct.doc>

**CSU Enterprise Agreement 2013 -2016:**

[http://www.csu.edu.au/\\_data/assets/pdf\\_file/0003/663474/CSU-Enterprise-Agreement-2013-2016.pdf](http://www.csu.edu.au/_data/assets/pdf_file/0003/663474/CSU-Enterprise-Agreement-2013-2016.pdf)