

## Job Description

This form summarises the purpose of the job and lists its key tasks. It is not a definitive list of all the tasks to be undertaken as those can be varied from time to time at the discretion of the School, in consultation with the postholder.

**Job title: National Bank of Greece Post-Doctoral Research Fellowship**

**Ref no.: 1415950**

**Department/Division:**  
Hellenic Observatory/European Institute

**Accountable to:**  
Professor Kevin Featherstone

### Job Summary:

This post is a full-time, fixed term post for twelve months and has been made possible by the generosity of the National Bank of Greece. In exceptional circumstances, two appointments may be made to share the 12 month fellowship. The Fellow will be based in the Hellenic Observatory, which is part of the European Institute, and will be responsible to the Director of the Hellenic Observatory.

Candidates are eligible to apply following the successful completion of their PhD within the last two years- **viva must have been held after Jan 2012**. [i.e. the applicant should have had their viva and in cases where the PhD has not yet been awarded a letter from the applicant's supervisor should be provided indicating current status].

The appointee should not hold a tenure-track academic post, but should possess relevant academic qualifications and/or professional experience relevant to the intended programme of research on Greece, its foreign relations, domestic politics or economic performance

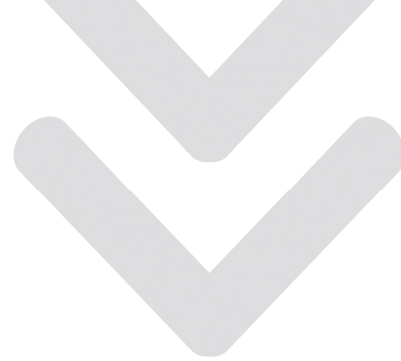
The Fellow to be appointed will already have a good knowledge of Greece, with a proven track record of high quality research. The Fellow to be appointed will have submitted an extended research proposal of interest to the Hellenic Observatory and s/he will carry out the research project during his/her period of appointment.

### Duties/Responsibilities or HERA Competencies

The Fellowship is intended to support research in an area specified by the Hellenic Observatory. For 2014-15, we seek a candidate who can undertake a coherent programme of research on Greece, as indicated by the research proposal he/she has submitted as part of the application process, covering political, economic and and/or social developments.

The research will be undertaken under the supervision of the Observatory's staff and should demonstrate the ability to frame and research complex ideas, concepts or theories and to apply appropriate methodologies to their empirical analysis.

- The research will be designed to lead to publication(s) of relevance to contemporary policy debates and in high quality publications in peer-reviewed outlets.
- Conducting research projects or programmes either independently or in a team.
- Contributing to the formulation of peer reviewed research grant proposals.
- Demonstrating the ability to analyse and research complex ideas, concepts or theories and applying appropriate methodologies.
- Contributing creative solutions to research challenges
- Design, implement and evaluate fieldwork and collate data using appropriate data analysis tools



- Write up research for publication including peer reviewed journals
- Present research papers at conferences
- Organise conferences, seminars and workshops
- Initiating and sustaining links with external bodies to foster collaboration.
- Produce regular progress reports for the Director of the Observatory on the research and likely publications
- Provide a full written report to the Director before the end of the appointment that may be passed to the Advisory Board.
- Acknowledge the support of the Observatory in all public activities and publications deriving from the appointment period
- Play a constructive role in the life of the Hellenic Observatory by participating in its public activities and offering appropriate support to them and initiating such activities on behalf of the Observatory
- To offer up to 15 hours of teaching for the Observatory /European Institute, by prior agreement

#### **Note**

The LSE has a progressive pay structure that rewards you with annual pay increases up to a certain level as you develop in your role. We also provide for further reward past this point in the form of further pay increases based on exceptional performance.

#### **Flexibility**

To deliver services effectively, a degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to above.

#### **Environmental Sustainability**

The post holder is required to minimise environmental impact in the performance of the role, and actively contribute to the delivery of the LSE Environmental Policy.