

## CURRICULUM AND METHODOLOGY LECTURER – Casual Appointment

### POSITION DETAILS

**School/Branch:** School of Education, Faculty of Arts

**Classification:** Curriculum and Methodology Lecturer (Casual position)

### POSITION SUMMARY

The Faculty of the Arts is one of five faculties at the University. The Faculty encompasses five separate schools, covering a diverse range of disciplines. The School of Education has a history of over 120 years of teacher education in South Australia. The School offers a range of teaching and education degrees at both undergraduate and graduate levels.

The Casual Curriculum and Methodology Lecturer is responsible for the coordination and delivery of secondary school curriculum and methodology courses based on their current skills and experience to University students who are undertaking the School of Education's Teacher Education degree programs. The weekly two hour seminars during a semester focus on curriculum and pedagogy in the subject area and are complemented by the general theory lectures.

### KEY RESPONSIBILITIES

- 1 Delivery of Curriculum and Methodology seminars embedded in, and illustrated by examples of, contemporary classroom practice in a subject area aligned with the Graduate level of the Australian Professional Standards for Teachers (APST) during the University's academic year.
- 2 Create and/or maintain course outlines, assessments and teaching materials.
- 3 Undertake the marking of students' assessments.
- 4 Use the University's eLearning Platform - MyUni as the means of uploading of lecture notes, course materials and other resources; use of Grade Centre and online submission, discussion boards and other pedagogic aids. (Induction training will be provided)
- 5 Take responsibility to resolve student queries promptly.
- 6 Abide by the University of Adelaide's policies and timelines, in particular for assessment and results.
- 7 Assist in the identification of students 'at risk' to enable the Associate Head of Teacher Education to initiate intervention strategies.
- 8 Liaise and communicate with the Associate Head of Teacher Education and other key staff in the School of Education as required.

