



Faculty of Arts Law and Social Sciences

Job Description

Job Title:	Lecturer in Criminology
Grade:	5
Job Family:	Teaching, Research and Scholarship
Work Base:	Cambridge
Hours of Work:	Full time
Responsible to:	Head of Department
Responsible for:	No direct line management responsibility
Relationships and Contacts:	Students Colleagues Professional and external bodies
Job Purpose:	To undertake teaching, research and other academic activities within our Faculty.

Faculty background details

The Faculty of Arts, Law and Social Sciences provides students and employers with first class teaching, research and consultancy relevant to professional activities in visual and performing arts, the humanities, law and social sciences. We are committed to the mutual reinforcement of theory and practice in teaching and research, and have shaped our curriculum to ensure that traditional disciplines retain a clear, academic identity but translate effectively into courses with professional relevance. We work with a large number of partners in the creative and cultural industries and enrich the cultural life of both our University and local communities with a full programme of guest speakers, conferences and employer engagement events

This post will include teaching on modules covering aspects of the criminal justice system and/or violent crime and violence prevention. You will also be expected to contribute to the supervision of research students (where appropriate) and to the Department Research strategy.

Principal Accountabilities:

1. Contribute to the research activities of the Faculty, including through the production of internationally recognised research outputs.
2. Contribute to teaching and related activities across a range of undergraduate and postgraduate programmes, drawing on own area(s) of expertise.

3. Design and develop teaching material across a range of modules and courses in the subject(s), where appropriate, at both undergraduate and postgraduate/professional levels.
4. Act as academic tutor, providing advice, guidance and support to students.
5. Act as a module leader, leading the module team and co-ordinating activities, resources and assessment.
6. Contribute to planning and implementation of strategic areas such as student recruitment, marketing and student retention.
7. Take a pro-active role in the recruitment and supervision of undergraduate and postgraduate students and undertake associated duties including preparation, marking and administration.
8. Contribute to curriculum development by identifying the need for review of current provision and designing and developing course proposals.
9. Work to achieve our vision and values in respect of widening participation, equality of opportunity, commitment to the health and safety of students and colleagues and the delivery of high quality education provision.
10. Contribute to external income generation, including research, consultancy, and networking, and the identification and development of new market opportunities for the Department and the Faculty.
11. Such other duties temporarily or on a continuing basis, as may reasonably be required, commensurate with your grade.

This is a description of the job as it is presently constituted. It is normal practice to review periodically job descriptions to ensure that they are relevant to the job currently being performed, and to incorporate any changes which have occurred or are being proposed. The review process is carried out jointly by manager and employee and you are therefore expected to participate fully in such discussions. In all cases, it is our aim to reach agreement to reasonable changes, but where it is not possible to reach agreement we reserve the right to make reasonable changes to your job description which are commensurate with your grade after consultation with you.

January 2015



Faculty of Arts Law and Social Sciences
Lecturer in Criminology
Person Specification

ESSENTIAL	DESIRABLE
<p>EDUCATION/QUALIFICATIONS</p> <ul style="list-style-type: none">• Degree plus• PhD or Professional Doctorate (or nearing completion within the first 12 months of employment)	<ul style="list-style-type: none">• Higher degree or relevant professional qualification in subject discipline at post-graduate level• PG Certificate in Learning and Teaching (HE) (PG Cert)• Fellow of HE Academy
<p>EXPERIENCE</p> <ul style="list-style-type: none">• Successful teaching experience at HE level• Research publications	<ul style="list-style-type: none">• Course and curriculum design• Research and/ or consultancy income generation• Relevant commercial and/or professional experience• Research Student Supervision
<p>KNOWLEDGE/SKILLS</p> <ul style="list-style-type: none">• Excellent written and oral communication skills• IT literate with a sound knowledge of Microsoft Office• Ability to think innovatively• Ability and willingness to develop personal research/consultancy profile• Ability to meet deadlines, sometimes under pressure• Ability to contribute to curriculum development	<ul style="list-style-type: none">• Research background in aspects of the criminal justice system and/or violent crime and violence prevention
<p>PERSONAL QUALITIES/DISPOSITION</p> <ul style="list-style-type: none">• Ability to work co-operatively and as part of a team• Enthusiastic and flexible approach• Good interpersonal and negotiating skills• Commitment to our values• Willingness to contribute to the collective life of the Faculty• Customer focussed	

OTHER

- Understanding of the external environment in which we operate
- Commitment to own continuous personal and professional development
- Able to travel, as required by the job
- Committed to equality and diversity
- Committed to our Health and Safety policies and procedures

January 2015