



## APPLICATION FORM

### PART 2

The University is committed to making its Equal Opportunities Policy effective. To assist in monitoring this Policy, please provide the following personal information. This information will not be used during the shortlisting process.

Application for the post of:	Faculty/Service:	Reference No:
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### Personal Information

Surname:	First Names:
Title:	Preferred Name:
Date of Birth:	Gender: Male/Female (delete as appropriate)
Email Address:	
NI Number:	Nationality:
Teachers pensions no (if applicable):	USS pension no (if applicable):

### Disability Status

Do you have a disability which meets the definition in the Equality Act (2010) – a physical or mental impairment which has a substantial and long term (i.e. over at least 12 months) adverse effect on your ability to carry out normal day-to-day activities?

Yes       No       Prefer not to provide information

(If you have a disability, and if you were shortlisted, please indicate any reasonable adjustments that would be required for you to attend the interview).

### Ethnic Origin

This refers to people who share the same cultural background/identity, not country of birth or nationality.

Please note these categories are those used in the National Census.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> White British                      | <input type="checkbox"/> White Irish                       | <input type="checkbox"/> Other White background               |
| <input type="checkbox"/> Black or Black British – Caribbean | <input type="checkbox"/> Black or Black British – African  | <input type="checkbox"/> Other Black background               |
| <input type="checkbox"/> Asian or Asian British– Indian     | <input type="checkbox"/> Asian or Asian British– Pakistani | <input type="checkbox"/> Asian or Asian British – Bangladeshi |
| <input type="checkbox"/> Other Asian background             | <input type="checkbox"/> Mixed - White and Black African   | <input type="checkbox"/> Mixed - White and Black Caribbean    |
| <input type="checkbox"/> Other Mixed background             | <input type="checkbox"/> Other Ethnic background           | <input type="checkbox"/> Chinese                              |
| <input type="checkbox"/> Prefer not to provide information  |  |   |

### Eligibility to Work in the UK

From the list below, please tick the relevant box to confirm which of these apply to you and, where you have a current visa, please provide an expiry date.

		Tick if applies	Expiry date of visa
1	I am a citizen of the UK, European Area or Switzerland	<input type="checkbox"/>	Not applicable
2	I have indefinite leave to remain or a UK Ancestry Visa	<input type="checkbox"/>	Not applicable
3	I am a dependent of someone who has permission to work or study in the UK	<input type="checkbox"/>	__/__/__
4	I hold Tier 1 (Highly Skilled Worker) status	<input type="checkbox"/>	__/__/__
5	I hold Tier 1 (Post Study Worker) status	<input type="checkbox"/>	__/__/__
6	I hold a Certificate of Sponsorship / work permit in my current employment	<input type="checkbox"/>	__/__/__
7	I am registered with the Workers Registration Scheme	<input type="checkbox"/>	__/__/__
8	I hold a valid Student Visa	<input type="checkbox"/>	__/__/__
9	I am not currently in the UK and do not have eligibility to work in the UK	<input type="checkbox"/>	Not applicable



## APPLICATION FORM

### Rehabilitation of Offenders

Before completing this section please refer to the guidance notes on completing your application form.

Have you ever had a criminal conviction? (This will only apply if the post requires a Criminal Records Bureau (CRB) check):

Yes

No

(Tick as appropriate)

Do you have any 'unspent' convictions, within the meaning of the Rehabilitation of Offenders Act 1974?

Yes

No

(Tick as appropriate)

### Health Clearance

Successful applicants will be required to complete a confidential health questionnaire. The questionnaire will be assessed by the Occupational Health Department and a medical examination may be required. Any offer of employment will be subject to medical clearance.

### Recruitment Source

Please indicate below where you first learnt of this vacancy. Please tick only one.

- |   |   |
|---|---|
| <input type="checkbox"/> Times Higher Education Supplement (Press Copy) | <input type="checkbox"/> Times Higher Education Supplement (On-line)      |
| <input type="checkbox"/> Jobs.ac.uk                                     | <input type="checkbox"/> Northumbria University Website                   |
| <input type="checkbox"/> Other Newspaper (please state)<br>_____        | <input type="checkbox"/> Other Internet Job Board (please state)<br>_____ |
| <input type="checkbox"/> Job Centre                                     | <input type="checkbox"/> Word of mouth                                    |
| <input type="checkbox"/> Other (please state) _____                     |   |

### Declaration

I certify to the best of my knowledge that the information given on this form is correct. I understand that deliberately giving false or incomplete information would disqualify me from appointment, or in the event of discovery after appointment, make me liable for dismissal.

Submission of this form indicates your acceptance of this statement.

Please return the completed form by the closing date to: [staffcareers@northumbria.ac.uk](mailto:staffcareers@northumbria.ac.uk)

Or, by post to Human Resources, Northumbria University, Sutherland Building, Northumberland Road, Newcastle upon Tyne, NE1 8ST

**Please note that once the Selection Panel has completed their shortlisting process, our HR Team will send you an email to the address stated on your application form where provided to let you know the outcome of your application. Please do also check your junk email folders regularly to ensure that you receive our notifications.**